



BOARD OF DIRECTORS

Regular Board Meeting - Minutes

7/11/2013

Members present: Scott Pineo, Chair Randy Krog
Callae Van Pelt Dan Mitchell
Hope Peterson Dan Read, Superintendent
Mattie Olson, Student Rep. Maria Spencer, Recording Secretary

1. CALL TO ORDER The regular meeting of the Stevenson-Carson School District Board of Directors was called to order July 11, 2013 at 6:03 p.m., by Chair Scott Pineo.

2. APPROVAL OF MINUTES

a. June 11, 2013 Board Meeting Minutes Dan Mitchell made a motion, seconded by Callae Van Pelt, to approve the minutes of the June 11, 2013 regular Board meeting. Motion carried.

b. June 27, 2013 Special Meeting Minutes Callae Van Pelt made a motion, seconded by Hope Peterson, to approve the minutes of the June 27, 2013 special Board meeting. Motion carried.

3. ADOPTION OF AMENDED AMENDED AGENDA Callae Van Pelt made a motion, seconded by Hope Peterson, to adopt the amended agenda. The motion carried.

4. INTRODUCTION OF VISITORS AND GUESTS Guests included Sarah Marino, Erik Anderson, Sven Anderson, Tiffany Anderson, Frank Olson, and Chris Richards.

5. 2012-13 STUDENT REPRESENTATIVE RECOGNITION Scott Pineo took a moment to officially welcome Mattie Olson as the new Student Representative to the School Board. Kayla Davis was not able to attend the meeting. The Board discussed inviting her to the next meeting.

6. WHAT'S POSITIVE Dan Read reported that Caleb Wheeler, the FYS Coordinator was honored with a nation 4H award for his service. Scott Pineo welcomed Dan Read as the new superintendent. Dan Read stated that people in the District and community have been really friendly.

7. REPORTS/COMMUNICATIONS TO THE BOARD

a. Written There were no written communications to the Board.

b. Audience There were no audience reports to the Board.

c. Student Representative Mattie Olson stated that it is summer, so she did not have much to report. There is a month and a half of summer left. She said she was excited to be the student representative.

d. Administrative/Summer School Erik Anderson reported that twenty students signed up for high school summer school and seventeen students continue to participate. One student already finished his last class. The students are working on completing credits and have already shown much progress. Some of them have completed a whole year of a course in three weeks. Many of the students will be able to graduate on time because of this opportunity. He explained that they are using Apex Online, which enables the District to have one teacher to supervise many subjects and students. Erik Anderson said that it is great that the District has these safety nets available to at risk students.

e. Facilities/Maintenance Chris Richards reported the District has a summer student, Carl Bell, working with Tim and Irene. He explained that the enclosed maintenance list is a compilation of a number of things detailed in three different lists with List A taking priority. There are some large ticket items such as the fire alarm system at SHS; the cost is not yet known. He reported that he is in the process of getting quotes and his guess is between \$5,000-\$10,000, as there may be a few necessary code upgrades. Randy Krog inquired if there is a time-frame for the different lists? Chris Richards stated that the lists follow the goal setting list from February. He explained that there's no way the District will get through all of this during this summer; there is not enough money and/or time. He said some of the things can be done during the school year. Dan Read explained when he totaled List A, it was about \$91,000, of which the maintenance budget has about \$45,000 left in it for the summer. Since this is not enough to complete the list, he is inquiring to see if the hot water heater can be considered capital project. Another option is postponing some of the costs to the next school year budget. Chris Richards reported that he had received two quotes to replace the hot water heaters; one was \$15,000 and the other was \$18,000 and there will be one additional quote. Dan Read requested input from the Board. He asked if he and Chris Richards had the authority to choose the priority items up to the \$45,000 in the budget and proceed. Randy Krog inquired if the fire alarm panel could come out of capital projects. Dan Read stated he would look into it. Randy Krog said that these are things that need to be fixed. He advised moving forward with the funds the District has to start working on the projects. Dan Mitchell stated that the Board didn't have any issues with the \$0 items. Scott Pineo stated that the projects that affect student learning, such as air flow and lighting, should definitely be taken care of before school. Hope Peterson said that student safety and learning were her top priority. Scott Pineo authorized Dan Read and Chris Richards to go ahead with the priority A list within the current budget.

Chris Richards reported that the WREC project was going fine. It should be done on schedule. The ESD agreed to pay for flooring, painting and windows in the Preschool classroom. There will still be a fair amount of work for the District to complete. Dan Mitchell asked if Chris Richards could give the Board any input about the difference in the estimate from the architect and the actual bids. Chris Richards explained that he talked to

Don Luthart, who apologized for the low estimate. Chris Richards stated that there weren't as many bids as expected and the project was a bit awkward. Scott Pineo expressed his concern that the District has had a number of capital projects that come in over their estimate. He suggested that if there is another project, the District should consider having an actual estimator do the estimate. Chris Richards explained that this was circulated among the District small works roster. Scott Pineo didn't recommend doing a formal bid, but suggested sharing a small works roster with the port.

Dan Read stated that the District will need janitorial support since WREC will have two schools. He recommended the Board approves a one-year six hour/day position when it comes up for approval next month. Scott Pineo stated that this is a normal cost of renting the space to the other entities and the cost of full-day Kindergarten which precipitated the change of the preschool. There were no concerns from the Board.

Dan Read reported that there have been some inquiries regarding the RFP for the pool. The District received an email from JP Moss, who has worked with the Astoria pool. JP Moss had questions and Dan Read inquired as to how specific the Board wanted to be regarding the questions. Scott Pineo stated that the Board wants to see the pool open and operated for the benefit of the community and school students. Though the District cannot be a major contributor, it would be a major user. Dan Read stated he would write a letter and have the Board okay it. He reported that there have also been questions from people talking to the EDC regarding selling the property, when does the District want the facility to be re-opened and can the District transfer the property to the county and have the county sell it? Ms. Peterson stated that she doesn't want the District to spend any more funds on the pool, including maintenance and/or upgrades. Randy Krog explained that the Board left the RFP vague to see if anyone had any unique ideas.

f. Financial There was no financial report.

g. Superintendent Dan Read shared a copy of Clark College's course schedule proposal for first semester at WREC. They will be using just one room and have computer access in the District ALE area. Dan Read explained that he has a conference call with Clark College set up for August to finalize the plans. The lease is being prepared.

He shared a report from WASA regarding the conclusion of the 2013 Legislative Session. There were many bills that were dropped, and a few that were adopted with the budget. One bill that affects third grade reading assessments didn't seem to be thought through sufficiently. WASA is working on a more detailed report, which Dan Read stated he will forward to the Board.

Dan Read reported that regarding the budget, OSPI prepared a document with estimated impacts. He thought the preliminary numbers looked pretty good. Some of the funds listed are not new money; it is money that has already been spent and some of it is pass through money. Dan Read said the District didn't get funded for full-day Kindergarten for this year, but is close to top of the list for next year. He explained that if other districts decline it, we might get bumped up. There is class size reduction money, transportation funds and LAP funds. Dan Read considered this good news.

Dan Read explained that the District is following the guidelines regarding the OCR issue from last year.

Dan Read reported that due to the government sequester at the Federal level, the funding for the Forest Youth Success program will be affected. The \$94,000 that is normally funded, could be gone or halved. He explained that if the Feds come up with half the funding, FYS will be able to go through most of the summer with a reduction of one week of work. The Federal recommendations were that the District should end the program by 7/26/13. If half the funding comes through FYS may be able to continue through 8/9 instead of 8/16. Dan Mitchell asked if the District might have to just stop the program. Dan Read stated that FYS might have to stop at the end of the month, depending on funding. Randy Krog inquired about the credits the students were to earn. Dan Read stated he would look into that. Ms. Peterson said she would like to have the program run as long as possible this summer so the students can earn their credits. The Board agreed.

8. DISCUSSION ITEMS

a. 2013-2014 Goal Setting Session Dan Read proposed holding the District Goal Setting Session on either Saturday, October 19, 2013 or Saturday, October 26, 2013. Scott Pineo asked if any Board members had any conflicts. Saturday the 19th worked for all members. The start time will be 9:00 a.m.

9. ACTION ITEMS

a. Personnel - Supplemental Contracts (Summer School & Summer AD) Dan Read explained that these are the supplemental contracts for summer school teachers and summer evenings and weekend Athletic Director duties. The Board decided to look at each contract individually. Randy Krog made a motion to approve the summer school supplemental contract for Faith Gundersen. Dan Mitchell seconded; motion carried. Randy Krog made a motion to approve the summer school supplemental contract for Sarah Brown. Dan Mitchell seconded; motion carried. Randy Krog made a motion to approve the summer school supplemental contract for Lori Latendress. Dan Mitchell seconded; motion carried. Callae Van Pelt made a motion to approve the summer school supplemental contract for Sharon Dudley. Randy Krog seconded; motion carried. Dan Mitchell made a motion to approve the summer school supplemental contract for Karen Johnson. Callae Van Pelt seconded; motion carried. Randy Krog made a motion to approve the summer evening and weekend Athletic Director supplemental contract for Craig McKee. Dan Mitchell seconded. Hope Peterson abstained from voting. Motion carried.

b. Personnel - Administrative Contracts Dan Mitchell motioned to approve the administrative contracts for the 2013-2014 school year. Callae Van Pelt seconded. Motion carried.

c. Personnel - Approve Hiring SHS Head Girls Basketball Coach (Kevin Edwards) Randy Krog made a motion, seconded by Callae Van Pelt to approve hiring Kevin Edwards as the SHS head girls basketball coach. Hope Peterson abstained from voting. Motion carried.

d. Personnel - Approve Hiring Secondary English Teacher (Cody Barton) Sarah Marino explained that Cody is a young, enthusiastic teacher and he is a great choice for the school and community. Callae Van Pelt made a motion to approve hiring Cody Barton as a secondary English teacher. Randy Krog seconded. Motion carried.

e. Resolution #12-13/17 - Void Warrant Dan Mitchell made a motion to adopt Resolution #12-13/17. Callae Van Pelt seconded. Motion carried.

f. Resolution #12-13/18 - Invest with Skamania County Callae Van Pelt made a motion to adopt Resolution #12-13/18. Hope Peterson seconded. Motion carried.

g. Resolution #12-13/19 - Fiscal Agent Dan Mitchell made a motion to adopt Resolution #12-13/19. Randy Krog seconded. Motion carried.

h. Renewal of Grants - Title I, LAP, Bilingual, Highly Capable, 5-Year Perkins Randy Krog motioned to approve the renewal of the Title I, LAP, Bilingual, Highly Capable and 5-Year Perkins grants for the 2013-2014 school year. Dan Mitchell seconded; motion carried.

i. Contracts - Approve Lease with Mid-Columbia Children's Council Dan Read explained that this lease is identical to the previous lease; there is no change in rent. HE had the District attorney look at it, since the building is now being shared. He stated he will have a conversation with MCCC regarding who is using the building. Callae Van Pelt made a motion to approve the lease with Mid-Columbia Children's Council. Dan Mitchell seconded. Motion carried.

j. Contracts - ESD#112 (Annual) Dan Mitchell motioned to approve the list of annual contracts with ESD #112 for the 2013-2014 school year. Callae Van Pelt seconded. Motion carried.

k. Approve Student Handbooks - SES, CES & WRMS/SHS Dan Read explained that there will still be some edits made, for example, changing Teena's name in the HS/MS handbook; he requested the Board approve the content, with final edits to be made by the Administrative office. Dan Mitchell made a motion to approve the content of the three student handbooks with further formatting and typographical edits to be made. Randy Krog seconded. Motion carried.

l. Adopt 2013-14 School Board Calendar Dan Read explained that this states the scheduled meetings and work sessions for the coming year. Hope Peterson suggested some edits including changing "CVA Curriculum" to "CGS" and moving "Board disclosures due" (PDC filings) from Feb to April. Dan Mitchell motioned to adopt the 2013-14 School Board Calendar as amended with the suggested edits. Callae Van Pelt seconded. Motion carried.

m. Surplus - District Furniture Chris Richards explained that the original purpose for many of these items is outdated. Dan Mitchell inquired as to what is done with all this stuff. Dan Read said the law states the District can post it to other school districts first. After the District does that, the law is met and the District can get rid of it in any way the District chooses. Chris Richards stated he would like to proceed in that way. Randy Krog

motioned to approve the list of outdated District items as surplus. Callae Van Pelt seconded. Motion carried.

n. 1st Reading - Policy #2161 (Special Education and Related Services for Eligible Students) Scott Pineo explained that sometimes there are policies that need to be adopted quickly. Dan Mitchell pointed out that the evaluation policy is almost completely changed. Dan Read explained that the evaluation policy is required to be approved by September by state law; it is new content to correlate with the new TPEP evaluation program. Dan Read stated that District policy needs to be adopted by the Board, but procedure does not. He asked if the Board was okay with just adopting policy in the future. Scott Pineo stated that the board is in favor of not approving procedures. Dan Read said he would bring hot topic procedures to the Board. Scott Pineo requested a motion to adopt the first readings of Policy #2161 and #5240. Randy Krog made a motion to adopt policy #2161 and policy #5240. Callae Van Pelt seconded; motion carried.

o. 1st Reading - Policy #5240 (Evaluation of Staff)

10. CONSENT AGENDA-Request Board Approval

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, July 11, 2013, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 104546 through 104548 in the total amount of \$7,391.81; General Fund, voucher numbers 104590 through 104590 in the total amount of \$674.10; General Fund, voucher numbers 104591 through 104704 in the total amount of \$189,402.10; ASB Fund voucher numbers 16173 through 16173 in the total amount of \$478.85; ASB Fund voucher numbers 16174 through 16196 in the total amount of \$14,111.56; Capital Projects, voucher numbers 5897 through 5897 in the total amount of \$1,040.29; Capital Projects, voucher numbers 5898 through 5898 in the total amount of \$23,339.66; and June 25, 2013 payroll in the amount of \$761,997.90.

11. SCHEDULE

a. Board Work Session - July 25, 2013 Dan Read and the Board discussed dates for the budget hearing. Scott Pineo stated he had a conflict on the 25th, and suggested July 24th. The Board decided to cancel the July 25th work session and scheduled the budget hearing for 6:00 pm on July 24, 2013. Callae said she had a conflict. Hope Peterson asked if the Board would have a synopsis. Dan Read said they would once the budget is complete.

b. Board Meeting - August 8, 2013

At 7:40 p.m., Scott Pineo requested a short recess before entering executive session.

12. EXECUTIVE SESSION Dan Mitchell made a motion to go into executive session to discuss negotiations at 7:47 p.m. Callae Van Pelt seconded. Motion carried.

Randy Krog motioned to close the executive session. Callae Van Pelt seconded. Motion carried and the executive session was closed at 7:57 p.m.

Hope Peterson made a motion to approve the 2013-2016 Management Team Contract. Randy Krog seconded. Motion carried.

13. ADJOURN Callae Van Pelt made a motion to adjourn. Dan Mitchell seconded. Motion carried. The Board meeting was adjourned at 7:58 p.m.

_____, Chairperson

_____, Superintendent/Secretary to Board

_____, Recording Secretary