



BOARD OF DIRECTORS

Regular Board Meeting Amended Agenda - Meeting Minutes

5/15/2013

Members present: Scott Pineo, Chair Randy Krog
 Callae Van Pelt Dan Mitchell
 Hope Peterson Dr. Teena McDonald, Superintendent
 Kayla Davis, Student Rep. Maria Spencer, Recording Secretary

1. CALL TO ORDER The regular meeting of the Stevenson-Carson School District Board of Directors was called to order May 15, 2013 at 6:00 p.m., by Chair Scott Pineo. He explained that the Board will vary from its regular order. He requested to entertain a motion to enter an executive session for fifteen minutes to discuss middle school/high school administration. Dan Mitchell motioned to enter an executive session. Callae Van Pelt seconded. Motion carried.

2. EXECUTIVE SESSION At 6:02 p.m. the Board went into executive session; Randy Krog made a motion to exit executive session at 6:17 p.m. Dan Mitchell seconded. Motion carried.

Dan Read reported that he was at community forum, and was very happy with all the candidates for the Wind River Middle/Stevenson High School principal opening. He stated that he would like to hire all in some capacity, even if it is part-time, to be able to use the unique skills that each candidate possesses, so that is what is going to happen. Based on lots of input from teachers, community members and the interview teams, the recommendation to the Board is as follows: Sarah Marino, Middle and High School Principal; Brian Morris, half-time Assistant Middle School Principal/half-time Technology Director; and Craig McKee, half-time Assistant High School Principal and half-time Athletic Director, assuming duties John Kilpatrick has done. Chris Pollard will remain Assistant Principal and CTE Director. Hope Peterson made a motion to approve hiring the three middle school and high school administrators, in the full and part-time positions recommended. Callae Van Pelt seconded. Motion carried.

Sarah Marino stated she is delighted to be back in the community and is looking forward to working with everyone. Craig McKee and Brian Morris both thanked the Board for the opportunity.

3. APPROVAL OF MINUTES

a. April 15, 2013 Board Meeting Minutes Dan Mitchell made a motion, seconded by Randy Krog, to approve the minutes of the April 15, 2013 regular Board meeting. Motion carried.

4. ADOPTION OF AMENDED AGENDA Callae Van Pelt made a motion, seconded by Randy Krog to adopt the amended agenda. The motion carried.

5. INTRODUCTION OF VISITORS AND GUESTS Guests included: Cresence Morris, Annie Leighton, Kali MacKinnon, Marina Levy, Mattie Olson, Austin Towell, Nolan Stump, Jesse Wingent, Dakota Marr, Donna Shipman, Blake Langeslay, Helen Langeslay, Art Kardinal, Audrienne Shipman-Kardinal, Bill LaCombe, Bob Rogers, Chris Richards, Brian Howe, Brian Morris, Craig McKee, Sarah Marino, Dan Read, Karen Douglass, and Chris Pollard.

6. WHAT'S POSITIVE Dr. McDonald expressed that she was excited about the middle/high school administration, as it is best of all worlds. She explained that it's visionary, as there will be a principal retiring next year, and Chris Pollard is hopeful he will find a position closer to his home. Scott Pineo stated it was amazing that ninety people turned out to visit with the administrative candidates on a night with lots of other activities. Hope Peterson reported that it was a hard decision to choose the new Student Representative because they had great candidates. She hopes they apply again next year.

7. REPORTS/COMMUNICATIONS TO THE BOARD

a. Written None.

b. Audience

SHS Knowledge Bowl Presentation: On behalf of the SHS Knowledge Bowl team, Marina Levy presented the 1st place state trophy to the Board of Directors. Bob Rogers, advisor, stated that he inherited a great program and it was really exciting to bring home first place. After winning first, the team was invited to the National Academic Championships and they were ready to make it work. He reported that they raised about \$7500.00. They met and put together a plan, communicated with businesses in area and had a press release in the paper. News of the opportunity made its way to the Stevenson Business Association and Burlington Northern Santa Fe. BNSF had a program to fund activities like this and through them the team received a grant for \$4000.00. In addition, they received generous contributions from the community. The team has all the funding for the trip and is preparing for the competition. Scott Pineo requested to entertain a motion to jump ahead in the agenda to Action Item 9.T. to approve the field trip. Randy Krog made a motion to approve the overnight, out-of-state SHS Knowledge Bowl field trip to the National Championship Competition. Callae Van Pelt seconded. Motion carried.

Lewis & Clark Trip: Bill LaCombe, advisor, thanked the Board for how they handled the principal positions. He stated that he was very proud to be part of the District. Regarding the trip, he reported that the kids have been working hard all year. Kali MacKinnon stated that the first practice float was in bad weather and took three hours. It was one of the worst experiences of her life, but she said in hindsight, it was very rewarding. Dakota Marr reported that the second practice trip only took one hour; it was smooth sailing and

she is excited to go on the trip. Nolan Stump stated that the first trip was frigid and the second had perfect weather. The students learned how to be better prepared. Annie Leighton reported that the class did P90X and walked the track to prepare physically. They also did a Walk-A-Thon up Hamilton Mountain as a fundraiser. The community is excited too. Austin Towell said that 52 students participated in the Walk-A-Thon; they raised \$7600. There was great weather and the scenery was great; it was enjoyed by all. Jesse Wingent reported that Mr. LaCombe has done a great job. There will be eighteen safety boats going, and the practice trips really helped prepare the students. Mr. LaCombe said the Coast Guard application was grueling, but this year the class got it back in plenty of time. The practice trips were new this year, but proved to be really helpful and great for safety issues. He stated he learned a lot about risk management, and Teena was a big help. He expressed his gratitude to the community; it is great and much appreciated. Mr. Pineo asked what number trip this was. Mr. LaCombe said it was the sixth trip; it's been held every other year for twelve years. He invited all the Board members to go on the trip, if not this, then future trips. Scott Pineo requested to entertain a motion to jump ahead in the agenda to Action Item 9.S. to approve the field trip. Callae Van Pelt made a motion to approve the overnight Lewis and Clark Expedition field trip. Dan Mitchell seconded. Motion carried.

c. Student Representative Kayla Davis reported that SES will hold its final Family Literacy Event on May 23rd. The theme is Three Little Pigs and the high school drama troupe will perform. On May 31st at WREC the Stevenson-Carson PTA will hold its Arts & Auction event. She said that the WRMS 8th grade tea is on Friday. At SHS, the Lewis & Clark trip is coming up soon. She congratulated Mattie Olson, on being chosen as the next Student Representative to the School Board. All three candidates were great, so it was a really hard decision. Brian Morris added an invitation to the Board of Directors to attend the Community Tea at 1:00 p.m. Friday.

d. Administrative Chris Pollard reported that he had an opportunity to speak to a suicide prevention/education program called "Gimme 5." He asked if the Board would like the director to address the Board. Scott Pineo said yes. Mr. Pollard said he would get it on next agenda. He explained that Frank Striby was applying for a \$4000.00 grant through the Bonneville Power Administration for a wind turbine on the roof of SHS. Dr. McDonald advised him to make sure Mr. Striby works with Chris Richards to address the strict city code issues. Karen Douglass and Brian Howe had nothing more to add. Dr. McDonald explained that Kathy Browning had surgery yesterday. Although she was there for the principal interviews, Dr. McDonald excused her from the meeting tonight.

e. Financial Dr. McDonald stated that Amanda had a previous commitment with her son that couldn't be changed. She requested that the Board contact her directly with any questions.

f. Superintendent Dr. McDonald reported that ESD#112 is assigning the District a new Special Education Director for next year. Kristin Lawrence will be working closer to her home. The new director has his doctorate and is well-versed; he should be a good fit and will be on-site in August. He hopes to move to the area and raise animals. He will also work at Mt. Pleasant, Mill-A and Skamania School Districts, but will be here the majority of his time. Dr. McDonald stated that at the last Board meeting, everyone was hopeful the construction bids and specs would be complete. She reported that the process is taking longer than expected. Chris Richards stated that the architect is working on plans, but the District hasn't received a dollar amount yet. Mr. Richards said he was not overly concerned about the time. Dr. McDonald stated everyone is still working hard on the plans.

8. DISCUSSION ITEMS

a. Columbia Gorge School Proposal Brian Howe reported that the school is still a work in progress; they are taking the good from CVA and changing the bad. He said that legislation is still out on ALE, so he doesn't know what the rules will be regarding contact hours and students served. The proposal includes the move to WREC to use part of the space in conjunction with Clark College. Mr. Howe stated that he had walked the building with Dr. McDonald and Mr. Read. They are still putting names and faces on the rooms, but the space will be flexible and will work with the other renters in building. The plan is to start slow, with a parent partnership program and serve high school students who need alternative learning. The goal is to make sure the program is successful for those kids. He reported that staffing should remain the same at 1.6 FTE. There are some substitutes that are interested in being part of program and community volunteers are excited to share their knowledge. The budget includes a bigger estimate for curriculum, as it is not known exactly what will be necessary. He will continue to look at that. He stated that field trips will occur just like in a brick and mortar school. As previously presented to the Board, there are a couple policies that will need to be updated. Mr. Howe was not sure when the policy committee will next meet, but the recommended changes are there. He asked the Board if there were any questions. There were not.

b. 2013 Annual WSSDA Conference - November 21-24, 2013 Bellevue, WA Scott Pineo reported that registration is open and rooms fill quickly. He asked if the dates will work for everyone and if all Directors wished to attend. Hope Peterson advised to check for credits. Dr. McDonald advised to make hotel reservations now, even if everyone is

uncertain about attending. Scott Pineo agreed that reservations should be made for everyone.

9. ACTION ITEMS

- a. Personnel - Approve Hiring Administration** This item was approved and the motion carried after the executive session at the start of the meeting.
- b. Personnel - Accept Resignation (Tarnna White)** Scott Pineo requested to entertain a motion to group Action Items 9.B. through 9.G. together. Dan Mitchell made a motion to accept the resignations of Jonathan Vassallo, Sheila Dale, Dixie Coolich and the retirements of Joan Dudley and James Hurley. Randy Krog seconded; motion carried.
- c. Personnel - Accept Coaching Resignation (Jonathan Vassallo)**
- d. Personnel - Accept Retirement (Joan Dudley)**
- e. Personnel - Accept Retirement (James Hurley)**
- f. Personnel - Accept Resignation (Sheila Dale)**
- g. Personnel - Accept Resignation (Dixie Coolich)**
- h. Personnel - Approve Hiring Spanish/Credit Recovery Teacher (Erin Riggins)** Scott Pineo requested to entertain a motion to approve Action Items 9.H. through 9.L. together. Callae Van Pelt made a motion to approve hiring Erick Anderson, Andrea Marquis, Pam Pitcher, Faith Gunderson, Sarah Brown, Lori Latendress, Karen Johnson and Sharon Dudley in the following positions. Dan Mitchell seconded. Motion carried.
- i. Personnel - Approve Hiring High School Summer School Teacher (Erik Anderson)**
- j. Personnel - Approve Hiring Primary Teacher (Andrea Marquis)**
- k. Personnel - Approve Hiring Primary Teacher (Pam Pitcher)**
- l. Personnel - Approve Hiring Elementary Summer School Teachers (Faith Gunderson, Sarah Brown, Lori Latendresse, Karen Johnson and Sharon Dudley)**
- m. Contract - Daniel Read Transition Days** Dr. McDonald thanked the Board for Mr. Read's paid transition days; she stated they have been extremely valuable. Mr. Read has jumped in and is the new face of the District. She said it has been especially important for these crucial decisions building the team. Randy Krog motioned to approve Dan Read's Contract for Transition Days. Callae Van Pelt seconded; motion carried.
- n. Contract - Threat Assessment Services (ESD#112)** Dr. McDonald explained that developing a Skamania County Threat Assessment Team had been discussed at previous Board meetings. Although the District is not there yet with the whole County, there are

students who she wants to make sure are safe and others are safe around them. She said the District is learning from ESD#112 through this contract. The other three Skamania County Districts are in favor of the countywide team, but the time is not quite right yet. Dr. McDonald recommended the approval of this contract. Callae Van Pelt, Randy Krog and Dan Mitchell all stated that the contract doesn't really say what services are provided. Dr. McDonald explained it is on an as needed basis. A full contract won't be entered until all County entities are ready to do it together. This contract is so the District has services/resources available before the local team is up and running. Dan Mitchell clarified that this will provide an ESD employee to be available for at risk students at the discretion of the superintendent. Dr. McDonald agreed. Dan Mitchell made a motion to approve the Contract with ESD#112 for Threat Assessment Services. Callae Van Pelt seconded. Motion carried.

o. Contract - Forest Youth Success Program (Mt. Adams Institute) Dr. McDonald explained that this contract was brought to the District by Caleb Wheeler, Forest Youth Success Director. There is value in having Caleb and Mt. Adams work together to pull in outside grants. Dr. McDonald stated that both she and Caleb recommended sustaining this relationship. Dan Mitchell motioned to approve the contract with Mt. Adams Institute. Callae Van Pelt seconded; motion carried.

p. Contract - Educational Stability for Children in Foster Care (DSHS) Dr. McDonald stated that part of this contract comes from new legislation, and the District has entered into this agreement before. There are some things administrators have brought up and Dan Read will handle those concerns. Callae Van Pelt made a motion to approve the contract with DSHS. Hope Peterson seconded. Motion carried.

q. Contract - Voluntary Resolution Agreement Dr. McDonald explained that this contract involves a student. The parent was concerned that a Special Education Para-Educator was not trained enough to service her child. The parent filed a complaint with the Civil Rights office. ESD was working on it from their end, and District attorney, Cliff Foster dealt with it with this agreement. The District will have a policy requiring substitutes for Special Education Para-Educators to know the specifics for high needs students. There will be new procedures to address the issue. Dan Mitchell inquired if the procedures were ready. Dr. McDonald stated that no, the procedures are required by May 31. She and Kristin are working on them. The procedures don't have to be policy, just in-house procedures. Scott Pineo asked if there was further discussion. There was not. Dan Mitchell motioned to approve the Voluntary Resolution Agreement. Callae Van Pelt seconded. Motion carried.

r. Contract - AVID (Advanced Via Individual Determination) Implementation Agreement

Dr. McDonald explained that this is the annual contract for AVID.

She expressed her excitement at the District receiving the College Sparks grant, as part of it will pay for AVID. Mr. Read will be taking a large team to San Diego for training this summer. Randy Krog made a motion to approve the AVID contract. Callae Van Pelt seconded; motion carried.

s. Field Trip - Approve Lewis and Clark Trip This item was approved previously.

t. Field Trip - Approve SHS Knowledge Bowl to National Championships This item was approved previously.

u. Curriculum - Approve AP Biology Dr. McDonald thanked Kathy Browning for doing the legwork on this. She explained that AP classes have a pretty narrow curriculum choice; there are many specific requirements. The Board has made offering AP courses a priority, to create rigor for our students. The right tools prepare students to do well. Kayla Davis said she thinks it's awesome to have AP classes at the high school. She explained that AP credits will always transfer at college. Scott Pineo requested to entertain a motion to approve Action Items 9.U. and 9.V. Dan Mitchell motioned to approve the curriculums for AP Biology and AP Chemistry. Randy Krog seconded. Motion carried.

v. Curriculum - Approve AP Chemistry

w. Resolution #12-13/11 - Void Warrant Randy Krog made a motion to adopt Resolution #12-13/11. Callae Van Pelt seconded. Motion carried.

x. Resolution #12-13/12 - Rehire Certificated Staff for 2013-2014 Scott Pineo requested to entertain a motion to lump Action Items 9.X. and 9.Y. together. Callae Van Pelt made a motion to adopt Resolutions #12-13/12 and #12-13/13 to rehire certificated and classified staff. Dan Mitchell seconded. Motion carried.

y. Resolution #12-13/13 - Rehire Classified Staff for 2013-2014

z. Resolution #12-13/14 - WIAA Dr. McDonald explained that this is the annual membership form and resolution to be a part of the WIAA. Hope Peterson made a motion to adopt Resolution #12-13/14. Callae Van Pelt seconded. Motion carried.

1. Approve Pool RFP Dr. McDonald thanked Mr. Read and the folks at the City and County who reviewed the RFP. She explained that an ad will be placed in the paper, and this letter will be sent to interested parties. She stated that it is a long shot, but hopes there's someone in the community who will want to operate the pool as a separate entity. The District still needs to determine a timeline on it. Mr. Read suggested the District have the letter on the website when the time comes. Scott Pineo inquired if the Board should just approve the RFP language now. Dr. McDonald advised that yes, and then develop times later. Dan Mitchell made a motion to approve the Pool RFP and authorize its release. Callae Van Pelt seconded. Motion carried.

2. Approve Dedication of the Kim Meche Memorial Courtyard Dr. McDonald stated that she wanted to mention today how impressed the District was at the turnout to beautify the WRMS/SHS grounds in Ms. Meche's honor. She explained that she has ordered a metal bench with a plaque and Kim's mom and sister will be here for the dedication on Monday, June 3rd, morning at 7:45 a.m... Randy Krog motioned to approve the dedication of the Kim Meche Memorial Courtyard. Callae Van Pelt seconded. Motion carried.

3. Food Services - Approve Lunch Price Increase for 2013-14 Dr. McDonald explained that as the Board heard last year from Chris Youngren, the USDA is requiring the District to reach a certain threshold. Last year, the Board chose to do it incrementally, so this is the next step. Lunch prices will rise five cents to \$2.40. Hope Peterson made a motion to approve the five cent increase in lunch prices for the 2013-2014 school year. Callae Van Pelt seconded. Motion carried.

4. 2nd Reading - Policy #2410/2410P (Graduation) Dr. McDonald explained that at last June's Board meeting Ms. Meche presented this policy/procedure in draft form. The Board said to move ahead with it. Currently it has not been adopted. The high school has been moving forward and the graduation policy is ready to be adopted. Dan Mitchell had suggestions, which were noted and changed. Hope Peterson motioned to adopt policy #2410/2410P. Dan Mitchell seconded. Motion carried.

5. Personnel – Accept Coaching Resignation (Craig McKee - Head Girls Basketball and Head Track for 2013-14 school year) Dr. McDonald explained that since Mr. McKee was hired as the HS Assistant Principal/Athletic Director, he would not be able to coach. Randy Krog made a motion to accept Craig McKee's coaching resignations for the 2013-2014 school year. Dan Mitchell seconded. Motion carried.

At 7:40 p.m., Mr. Pineo requested a five minute recess. At 7:48 p.m. he called the meeting back to order.

10. CONSENT AGENDA-Request Board Approval

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, May 15, 2013, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 104258 through 104258 in the total amount of \$1,006.43; General Fund, voucher numbers 104299 through 104408 in the total amount of \$195,412.93; ASB Fund voucher numbers 16101 through 16101 in the total amount of \$304.15; ASB Fund voucher numbers 16102 through 16134 in the total amount of \$17,778.98; and April 25, 2013 payroll in the amount of \$653,120.81. Also included in the Consent Agenda is approval of the 2nd Reading of the following policies: #2020/2020P

(Curriculum Development and Adoption of Instructional Materials) and #3210/3210P (Non-Discrimination).

11. SCHEDULE

- a. Board Work Session - May 23, 2013** The Board cancelled this work session.
- b. Board Meeting - June 13, 2013** The Board changed the June meeting to Tuesday, June 11, 2013.
- c. Staff End-of-Year BBQ - June 11, 2013 1:00 p.m.** Dr. McDonald urged all the Directors to attend.

12. EXECUTIVE SESSION Callae Van Pelt made a motion to go into executive session to discuss personnel issues at 8:00 p.m. Dan Mitchell seconded. Motion carried. The executive session was closed at 8:12 p.m.

13. ADJOURN The Board meeting was adjourned at 8:13 p.m.

_____, Chairperson

_____, Superintendent/Secretary to Board

_____, Recording Secretary