



Regular Meeting of the Stevenson-Carson School Board - Meeting Minutes

4/15/2013

Members present: Scott Pineo, Chair Randy Krog
 Callae Van Pelt Dan Mitchell
 Hope Peterson Dr. Teena McDonald, Superintendent
 Kayla Davis, Student Rep. Maria Spencer, Recording Secretary

1. CALL TO ORDER The regular meeting of the Stevenson-Carson School District Board of Directors was called to order April 15, 2013 at 6:31 p.m., by Chair Scott Pineo. He requested a minute of silence in honor of Kim Meche, former principal.

2. APPROVAL OF MINUTES

a. March 14, 2013 Board Meeting Minutes Callae Van Pelt made a motion, seconded by Hope Peterson, to approve the minutes of the March 14, 2013 regular Board meeting. Motion carried.

b. March 16, 2013 Special Meeting Dan Mitchell made a motion, seconded by Callae Van Pelt, to approve the minutes of the March 16, 2013 special Board meeting. Motion carried.

3. ADOPTION OF AMENDED AGENDA Randy Krog made a motion, seconded by Dan Mitchell to adopt the amended agenda. The motion carried.

4. INTRODUCTION OF VISITORS AND GUESTS Guests included: Chris Pollard, Brian Howe, Brian Morris, Karen Johnson, Dan Read, Lynn Richards, Chris Richards, Amanda Matz, Craig McKee, John Mobley and Marina Levy.

5. WHAT'S POSITIVE Dr. McDonald thanked everyone who worked on the Consolidated Program Review; there were no findings and only a few action items. She stated she was pleased with the help throughout the district. She thanked Brian Morris, Chris Pollard and Craig McKee for organizing and running the WRMS parent meeting. Dr. McDonald also thanked Dan Mitchell for his expertise and being available to staff on Friday after Ms. Meche's passing. Chris Richards reported that it was a wet track meet on Friday, but thanks to Brian Howe and Craig McKee, it was well run and a great success. Kayla Davis stated that the SHS Knowledge Bowl team took first at State. Chris Pollard said SHS got an award for math scores. Mr. Pineo reported that there were two positive things over the last couple weeks in the Pioneer, the opinion piece written by Kayla Davis and a letter to the editor.

6. REPORTS/COMMUNICATIONS TO THE BOARD

a. Written None.

b. Audience John Mobley said he was recently at a meeting with staff regarding the athletic code and student handbook. He stated it is troubling to him that fees cannot be paid with credit or debit. He asked the Board why fees for lunch/annuals/ASB can't currently be paid through the District website or in school offices by credit or debit. He explained that he did some research, that he found our Skyward account doesn't have this utility, though he was impressed with its other capabilities. Mr. Mobley said that at A&J, they don't have credit cards numbers go through their business, it goes through an outside company. There are other options and it looked relatively easy, though it would be better if it could be integrated through Skyward. He explained that the fees should be charged to the person using the card, not the District and thought many in the community would pay the fee for the convenience. He presented the Board with some handouts and stated he hoped District should move forward with this. Craig McKee stated the ASB account is getting too low and may not be able to do sustain doing scholarships anymore. But staff does not want to turn kids away and this option could help some families. Mr. Pineo said the District should look into it. Dr. McDonald agreed. Mr. Pineo thanked Mr. Mobley for being such a great supporter of the District.

Lynn Richards explained that she came to all the meetings about the MS/HS transition and although it is important to keep them separate, it is making a lot more work for the building secretaries. She expressed that most middle school students are saying they go to SHS, not WRMS/SHS. She asked the Board if they would consider combining grades 7-12. She also requested that the new HS/MS principal be required to live in the community and have it written in his/her contract.

c. Student Representative Kayla Davis reported that SES had a pizza party as a reward for homework completion. Seventy percent of the student body was rewarded. A May 7th band concert is planned for CES. The middle school had a forum where parents

were able to ask questions and it went well. The spring celebration is this Monday, April 22nd from 6:00-8:00 PM. She said that “Every 15 Minutes” is coming up.

d. Administrative Chris Pollard stated there is interest for a middle school student government club. He inquired as to whether this club can be created and stated it would need a paid advisor position. Dr. McDonald said she had spoken to Mr. Read and they are both in favor of this if it is part of the eighth grade curriculum through the Washington State History and/or Government curriculum. She stated it might not be necessary to offer it as an additional club. A curriculum based offering would not add to the budget. Mr. Read stated that the ASB constitution can establish the club, but he sees it as curriculum based. Ms. Peterson said the District has such a strong high school Youth & Government club; it would be good to start it earlier. Brian Morris asked if seventh and eighth grades could be included with the high school club. Marina Levy said she is a member of the high school Youth and Government club, and there is already an eighth grade portion of it statewide. She also asked if it could be included with the current high school club. Mr. Pineo stated he liked the idea to expand the current high school Youth and Government club to eighth graders under leadership of the existing advisor.

Dr. McDonald explained that Karen and Kathy asked to be excused, as they were working on Ms. Meche’s memorial service. Brian Howe reported that he is working on CVA, the budget, etc. The numbers for next year are still unknown and there are a few policies that need to be changed. He said they anticipate a good showing on the next information meeting on the 29th.

e. Financial Amanda Matz reported that the District had a finance audit in March. The exit interview was March 29th and Dan Mitchell attended. It was a clean audit with no findings, just as it has been for the past ten years. The final bill for the audit was about \$13,000. She stated the District received about \$100,000.00 from levy funds last month. The District and Levy Committee will have a brochure going out this month with levy information. Regarding the budget, ASB budgets are getting ready to go out and the District is looking at enrollment numbers for next year. There will be a budget extension for the Transportation for purchase of a bus.

f. Superintendent Dr. McDonald thanked the Board for being insightful and having Mr. Read in-District for transition work. She stated it will allow him to start with lots of knowledge.

She reported that emotions are on edge around the District with Kim’s passing. It hits people at different times. For those who worked with Kim, this probably will be the case at least through end of the school year.

She stated she received an invitation to go to “Passport of Paris,” the Junior/Senior prom, which will be held at Water Resource Center on April 27th. At the Middle School Forum, people asked for a comparison of discipline from last year and this year. Dr. McDonald reported that last year at this time there had been 388 discipline reports and WRMS is currently at 277 reports. That is 29% less discipline issues. She expressed kudos to WRMS/SHS staff for a good transition.

Dr. McDonald stated that the District will be a pilot District for the ESD Risk Assessment Safety Team.

7. DISCUSSION ITEMS

a. Preschool/ALE School Move

Dr. McDonald explained that this move started so the District can offer all-day kindergarten. The District was unsuccessful getting energy grant, but still has the bathroom issue. She said she met with the Head Start contractor, Chris Richards and they asked themselves if the project can be pared down. Head Start stated they will handle installing windows, floors and painting, but they can't fund plumbing. The suggestion was made that Head Start has a contractor and carpenter on staff, so if the District acts as general contractor, it can subcontract the work to the Head Start employees. It may be around \$20,000.00 for roughed-in plumbing.

Dr. McDonald requested input from the Board on how to move forward, as the District has to do something. The programs that will be in WREC next year can't all use the same set of restrooms. Chris Richards explained that if the District commits himself and Tim Latimer's time to this, the rest of the summer work may not be dealt with in its entirety. They are capable of doing the work with a little help from concrete company. He clarified that only the one Head Start gentleman could do work for one month. Dr. McDonald suggested getting quotes from Head Start and others and make a decision from that. She stated that if Head Start does some work, they may want assurance for rent cap.

Mr. Mitchell stated he liked the recommendation of coming back next month with bids. Mr. Pineo said the District absolutely needs to do this; all day kindergarten is good and he always thought the community needed one location for preschool. He expressed that this is worth spending the money and if the District needs to give Head Start a longer lease or rent assurance, then it should do so.

Dr. McDonald stated that Mr. Read brought an interesting perspective to have a high school child development class and have the students work with the younger kids in a vocational way. Mr. Richards stated there may be some engineering involved getting the right amount of water to the bathrooms. If it is simple, he can do it, but if it gets more

involved a mechanical engineer will need to give info on pipe sizes, etc. He will know by next months meeting.

Ms. Peterson expressed a small concern, is the District over extending the building if Clark College grows, if the preschool programs grow and if our ALE program grows. Dr. McDonald stated she did have that conversation and the early learning center would only be in the last four rooms. They will work within the space there and there is a limit to certain areas. She thinks it is a great cooperative venture.

8. ACTION ITEMS

a. Resolution #12-13/9 - Invest with Skamania County Hope Peterson made a motion to adopt Resolution #12-13/9. Randy Krog seconded. Motion carried.

b. Resolution #12-13/10 - Void Warrant Dan Mitchell made a motion to adopt Resolution #12-13/10. Randy Krog seconded. Motion carried.

c. Fifth Grade Field Trip - Overnight Karen Johnson reported that for many years CES has used the same camp free of charge. They would like to do it again June 6-7. The students will do a service project, a hike, a search and rescue activity, make a survival kit with discussion, and a variety of other activities. Suz Clark-Bennett will come at night for skits and campfire songs. The next morning students there will be an archery program and then home. She requested Board permission for the overnight field trip with lots of parent chaperones. Callae Van Pelt made a motion to approve the fifth grade overnight field trip. Randy Krog seconded; motion carried.

d. ALE Program - Approve Columbia Gorge School as New School Entity

Dr. McDonald explained that as the District moves away from CVA, it has to approve the new entity to get a school number from OSPI. Once the new school is approved it can be included in the graduation policy, etc. Brian Howe said that before he can move ahead with getting the school setup in Skyward, he needs the approval from Board. Mr. Pineo asked if there was no other school with this name. Mr. Howe explained that a group of parents tried to set up a school with this name, but it didn't happen. Randy Krog motioned to approve the Columbia Gorge School as a new school entity. Dan Mitchell seconded and the motion carried.

e. 1st Reading - Policy #2020/2020P (Curriculum Development and Adoption of Instructional Materials)

Dr. McDonald explained that the policy committee has not looked at this policy fully, but the CPR required it to be changed immediately. She will update the necessary changes that affect bias, but this policy still needs additional work. Because of the CPR timeline, the additional work will be done at a future date. She

informed the Board they will see this policy again with additional changes. Randy Krog made a motion to adopt Policy #2020/2020P. Callae Van Pelt seconded. Motion carried.

f. 1st Reading - Policy #3210/3210P (Non-Discrimination) Dr. McDonald explained that this is another requirement from the CPR. The procedure has revisions. Callae Van Pelt motioned to adopt Policy #3210/3210P. Dan Mitchell seconded. Motion carried.

g. 2nd Reading - Policy #6220/6220P (Bid Requirements) Dr. McDonald explained that she took this off the consent agenda because Dan Mitchell had an issue with removing “within the District” from the second paragraph. She thought the wording regarding the “local paper” was taken out because some districts don’t have a local paper. This was WSSDA recommended change. Mr. Mitchell stated he would like to leave “within the District” in the policy. He made a motion to adopt policy #6220/6220P leaving in “within the District” in the second paragraph. Ms. Peterson questioned whether keeping that phrase limits the District. Mr. Mitchell said if it is removed, then the District could publish bids in any newspaper. Mr. Krog stated that if left in, the District can still publish in the Oregonian or the Columbian because they are still circulated within District. Mr. Pineo asked if there was a second. Randy Krog seconded; motion carried.

9. CONSENT AGENDA-Request Board Approval

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, April 15, 2013, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 104165 through 104257 in the total amount of \$119,913.693; ASB Fund voucher numbers 16068 through 16100 in the total amount of \$21,622.79; and March 25, 2013 payroll in the amount of \$654,702.16. Also included in the Consent Agenda is approval of the 2nd Reading of the following policies: #6801/6801P (Capital Assets/Theft-Sensitive Assets).

At 7:31 p.m., Mr. Pineo requested a ten minute recess before the schedule and executive session. At 7:41 p.m., Mr. Pineo called the meeting back to order.

10. SCHEDULE

a. Board Work Session - April 25, 2013

b. Board Meeting - May 9, 2013

Mr. Pineo asked if the meeting could be changed to Wednesday, May 15th. Dr. McDonald inquired if Mr. Read would be able to be at meeting if it was changed. He said he could attend. Dr. McDonald asked if he would still come May 9-10. She asked if the Board would approve one more travel time for Mr. Read to accommodate the principal application reviews on May 10th and the interviews and Board meeting on May 15th. Mr. Pineo stated the Board approved of an extra transitional trip for Mr. Read.

11. EXECUTIVE SESSION Randy Krog made a motion to go into an executive session to discuss personnel issues at 7:50 p.m. Dan Mitchell seconded. Motion carried. The executive session was closed at 7:58 p.m.

12. ADJOURN The Board meeting was adjourned at 7:59 p.m.

_____, Chairperson

_____, Superintendent/Secretary to Board

_____, Recording Secretary