



**BOARD OF DIRECTORS**  
**Stevenson-Carson School District #303**

## **Regular Board Meeting Minutes**

12/5/2012

Members present:      Scott Pineo, Chair                      Randy Krog  
                                 Callae Van Pelt                                      Dan Mitchell  
                                 Hope Peterson                                      Dr. Teena McDonald, Superintendent  
                                 Kayla Davis                                         Maria Spencer, Recording Secretary

**1. CALL TO ORDER**            The regular meeting of the Stevenson-Carson School District Board of Directors was called to order December 5, 2012 at 6:06 p.m., by Chair Scott Pineo.

### **2. APPROVAL OF MINUTES**

**1. Regular Meeting - November 13, 2012**      Randy Krog made a motion, seconded by Callae Van Pelt, to approve the minutes of the November 13, 2012 regular Board meeting. Motion carried.

**3. ADOPTION OF AMENDED AGENDA**                      Dan Mitchell made a motion, seconded by Randy Krog to adopt the amended agenda. Motion carried.

**4. INTRODUCTION OF VISITORS AND GUESTS**      Guests included: Sheriff Dave Brown, Brian Howe, Karen Douglass, Kathy Browning, Kim Meche and Brian Morris.

### **5. WHAT'S POSITIVE**

Dr. McDonald stated that Stevenson High School was designated as one of the top 5% Schools of Distinction (improvement scores) of about 45 schools in state.

Ms. Meche had a great academic team meeting yesterday. The high school/middle school had a staff meeting today and there was positive feedback about the academic team meeting. Mrs. Douglas stated her staff was also very happy regarding the academic team.

Mr. Mitchell said the WSSDA conference very beneficial to him.

Mr. Pineo was very impressed with the Clark College meeting. Four board of directors from Clark College came to Stevenson. It is a great bridge that we must continue to build. To have a CC campus at WREC would be a tremendous benefit to students and community.

## **6. REPORTS/COMMUNICATIONS TO THE BOARD**

**1. Written** Dr. McDonald shared a letter of appreciation from the Townsend family regarding Stevenson Elementary teachers and staff.

**2. Audience** None.

**3. Student Representative** Kayla Davis stated that all the schools were doing canned goods drives. The SES Holiday program is on 11<sup>th</sup>, caroling on 13<sup>th</sup> and craft day on the 19<sup>th</sup>. The CES winter program is on 18<sup>th</sup>, and CES is issuing “Cougar Coupons” for students with good behavior in hallways. She said that at WRMS/SHS there was an AVID parent meeting on 12<sup>th</sup>. The high school students will assemble Christmas Baskets, middle school sports are coming to an end this week and high school winter sports are just starting. Last week, the OMSI assembly at WRMS/SHS was really neat.

**4. Administrative** Mr. Howe stated that the Mt. Pleasant School District would like SCSD to handle their bus maintenance. Now every school district in the county is using SCSD for bus maintenance. He said he is working on grant funding for a new bus.

Mrs. Douglas, Ms. Browning and Ms. Meche had nothing more to add to what Kayla already stated.

Brian Morris commented on a long term solution for technology for Board members for paperless meetings. There are many options: laptops, tablets, or iPads. Would the members like a stylus, keyboard, or touch screen? Mr. Krog asked about prices and life expectancies. Mr. Morris stated the estimated costs would be \$500-\$600/person on the low end and \$1000/person on the high end. He stated his preference would be laptops, as they are easier to maintain. Mr. Pineo asked if there would be any way to put the newer technology in the schools with the kids and have the Board keep the student laptops they are currently using at meetings. Mr. Morris stated the District could buy new laptops and give them to teachers and then the Board member would get the teacher’s older models. Mr. Morris will do some additional research.

**5. Financial** Dr. McDonald stated that apportionment comes at different times of the year and can be seen on the graph Ms. Matz provided.

She stated the outlook for the 2013-2014 school year still shows the District cutting into the ending fund balance about 1.1 million. This is due to the expected loss of forest funds, less CVA enrollment funds and district enrollment drop. The District has to consider a number of things when looking into budgeting for next year. She said that multiple grade

classrooms are a possibility. Even with the levy taxes that are paid in April, there will still be budget talks at that time, because levy dollars will not cover all district costs based on the class sizes and programs we currently have. Mr. Pineo suggested that instead of saying “loss of forest funds,” the District should say, “federal forest funds have not yet been re-authorized.”

## **6. Superintendent**

Dr. McDonald expressed that the Clark County meeting was great. She thanked Twyla Barnes from ESD for organizing the meeting. They also met with White Salmon administrators, and went to WREC and took photos, etc. That evening they had an EDC red carpet dinner. Dr. McDonald explained that businesses asked what Clark College could bring to them. Bob Knight, Clark College president, said if things go as planned, they expect to have a presence in the gorge at this time next year. White Salmon is interested in having a community college presence located in Carson at the Wind River Education Center. It is expected to be a full AA program and a running start program. Dr. McDonald said that supporters will have to work hard (just like the levy) to make this a reality. Community meetings will be scheduled for SCSD and WSSD.

Dr. McDonald stated that the Academic Team meeting was very powerful. They set additional SMART goals and lots of work has been done.

Dr. McDonald explained that Gayle Sellers has been taking much additional time to compile information for a civil rights report. This is a new state requirement.

Dr. McDonald reported she met with the levy committee last night. They are willing to pay for a levy flyer in May after taxes have been paid. They have already scheduled a time for a meeting with the new superintendent in July.

She stated the windows at CES and SHS are single pane. There is an energy operational savings projects grant opportunity through OSPI to replace them. McKinstry is a consulting company who will assist the District with the grant proposal at zero cost to the District if the District does not receive the grant. If the District receives the grant, McKinstry will take their payment from the grant funds. Dr. McDonald recommends the District move forward with this.

## **7. DISCUSSION ITEMS**

**1. Drug Dogs in Schools** Sheriff Dave Brown requested that SCSD reinstitute canines in the high school. The District did it when Mr. Howe was principal, but for various reasons it was discontinued. He stated that the department has two canines right now. He thought he sensed some resistance from Board, and would like to discuss it. Mr. Pineo inquired about the reasons why the program ended. Sheriff Brown said it was nothing specific. Ms. Browning said it was the change in superintendent and there was no Board policy to support it. Mr. Pineo asked why it wasn't brought up for discussion. Dr. McDonald stated it was brought up about six months ago. There were concerns from the

Board about invasion of privacy. She sensed reluctance, so didn't proceed with it. Ms. Peterson said the District needs policy to support it. She suggested having Sheriff Brown keep the District up to date with laws, etc. Sheriff Brown stated that they can provide assistance and information regarding court decisions on the issue. He said it is not uncommon, but it can raise legal issues. The biggest problem is taking individual kids and sniffing them. He stated that the Sheriff's office can't do many of the previous programs due to reduced resources, but when they did those, they built great relationships with students. He wants to get back to that. Having the drug dogs in the school gets the officers back in the school to build relationships and contribute to a safe environment. Dr. McDonald said she has some sample policies and procedures, which are critical. She stated she is willing to work with Sheriff Brown and the policy committee, if the Board wants it. Ms. Browning reported that the District always had strict guidelines when drug dogs were used previously. Mr. Howe said they had assemblies to show off the dog, so students were informed. Mr. Pineo stated it is a positive thing to have deputies in school in a non-investigative manner. The general consensus was to have the policy committee draw up something with citizen involvement. Sheriff Brown said it is an opportunity to curb the issue before marijuana is legal. Mr. Krog stated there are lots of legal issues with invasion of privacy and looking at policy is a good idea. Kayla Davis said it is a good idea; kids shouldn't be bringing drugs into school, especially with the middle school students there.

**2. School Improvement Plans/Goal Setting** Dr. McDonald stated that the District Goal Setting Meeting will be February 2, 2013. Her hope is to have someone from each school and department present the short & long term goals. This provides an opportunity for the Board to ask questions. She suggested taking some time at the January work session to discuss the Board's goals.

## **8. ACTION ITEMS**

### **1. Personnel - Supplemental Contracts**

Callae Van Pelt made a motion to approve the December supplemental contracts. Dan Mitchell seconded. Motion carried.

### **2. Resolution #12-13/5 - Cancel Warrant**

Dr. McDonald explained that an invoice had been duplicated. This cancels the duplicate. Randy Krog made a motion to adopt Resolution #12-13/5. Callae Van Pelt seconded. Motion carried.

### **3. Resolution #12-13/4 - Financial Support for the Network for Excellence in Washington Schools (NEWS)**

Dr. McDonald explained that this is what the Board decided last month to help make sure the McCleary decision is implemented by the Legislature. The amount given is \$700.00. Dan Mitchell made a motion to adopt Resolution #12-13/4, supporting NEWS. Randy Krog seconded; motion carried.

### **4. 1st Reading - Policy #5005 (Employment: Disclosures, Certification Requirements, Assurances and Approval)**

Dr. McDonald said after discussions with the policy committee, and WSSDA recommendations; they are keeping policy as is. Callae Van Pelt motioned to adopt Policy #5005; Dan Mitchell seconded. Motion carried.

**5. 1st Reading - Policy #6700\6700P (Nutrition and Physical Fitness)**

Dr. McDonald explained the policy committee met with Chris Youngren and Colleen Wahto. Most of the changes are changes in law. They agreed with all recommendations for this and policies in agenda items 6-9. Ms. Peterson inquired about the procedure portion. She couldn't find procedure regarding flagging certain foods for students with allergies in #3420/3420P or 6700/6700P. Dr. McDonald stated the allergies policy doesn't talk about particular procedures. Ms. Browning said students with allergies are flagged in Skyward. Ms. Meche stated staff and families work closely with the cooks. Mr. Howe said that Ms. Wahto sends emergency health plans to bus drivers. Ms. Peterson stated that it all sounds great, but asked if it is in our policy/procedure. Ms. Van Pelt stated that Ms. Wahto said it takes a lot of time to put together the health plans. Ms. Peterson suggested that these could be very simple, such as, to the parent: this is what you need to do and this is what district will do. Dr. McDonald stated she would talk to Ms. Youngren and Mr. Foster regarding the procedure/policy wording and find out what current procedures and safeguards are in place now. Mr. Pineo requested to entertain a motion to adopt Policy and Procedure #6700/6700P and #3420/3420P and asked Dr. McDonald to proceed with researching the food allergy procedure. Randy Krog made a motion to adopt Policy and Procedure #6700/6700P and #3420/3420P. Dan Mitchell seconded. Motion carried.

**6. 1st Reading - Policy #3416/3416P (Medication at School)**

Callae Van Pelt motioned to adopt Policy and Procedure #3416/3416P. Dan Mitchell seconded; motion carried.

**7. 1st Reading - Procedure #3417P (Catheterization)**

Randy Krog made a motion to adopt Procedure #3417P; Callae Van Pelt seconded. Motion carried.

**8. 1st Reading - Policy #3419/3419P (Self-Administration of Asthma and Anaphylaxis Medications)**

Dr. McDonald stated that Ms. Wahto talked about the guidelines of care. It says in the policy which guidelines will be used. The District was already using these guidelines. Callae Van Pelt made a motion to adopt Policy and Procedure #3419/3419P. Dan Mitchell seconded. Motion carried.

**9. 1st Reading - Policy #3420/3420P (Anaphylaxis Prevention and Response)**

This policy was adopted with agenda item #5.

**10. Contract - School Bus Maintenance Agreement - Mt. Pleasant School District**

Dr. McDonald recommends the Board move forward with this, as Mr. Howe already spoke about it in his school report. Callae Van Pelt motioned to approve the School Bus Maintenance Agreement with Mt. Pleasant School District. Randy Krog seconded. Motion carried.

## **9. CONSENT AGENDA-Request Board Approval**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, December 5, 2012, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 103627 through 103721 in the total amount of \$156,894.67; ASB Fund voucher numbers 15975 through 15996 in the total amount of \$8,340.98; and November 20, 2012 payroll in the amount of \$659,724.49. Also included in the Consent Agenda is approval of the 2<sup>nd</sup> Reading of the following policies: #6890 (State Environmental Policy Act Compliance) and #5011/5011P (Sexual Harassment).

## **10. SCHEDULE**

**1. Board Meeting - Thursday, January 10, 2013**

**2. Board Work Session - January 24, 2013**

**3. District Goal Setting Session - Saturday, February 2, 2013**

There was a short break from 7:15 p.m. to 7:24 p.m.

**11. EXECUTIVE SESSION** Dan Mitchell made a motion to go into an executive session to discuss personnel issues at 7:24 p.m. Randy Krog seconded. The executive session was closed at 9:55 p.m. After executive session ended, the Board approved having Twyla Barnes and ESD 112 as the search consultant for the superintendent search.

**12. ADJOURN** The Board meeting was adjourned at 9:58 p.m.

---

Chairperson

---

Superintendent/Secretary to Board

---

Recording Secretary