

MINUTES

MEMBERS PRESENT: Scott Pineo, Chair
Dan Mitchell
Kayla Davis, Student Representative
Randy Krog
Callae Van Pelt
Teena McDonald, Superintendent
Maria Spencer, Recording Secretary

The regular meeting of the Stevenson-Carson School District Board of Directors was called to order August 9, 2012 at 6:01 p.m., by Chair Scott Pineo.

CALL TO ORDER

Randy Krog made a motion, seconded by Dan Mitchell, to approve the minutes of both the July 12, 2012 regular Board meeting and the July 19, 2012 special Board meeting. Motion carried.

APPROVAL OF MINUTES

Callae Van Pelt made a motion, seconded by Randy Krog to adopt the amended agenda. Motion carried.

ADOPT AMENDED AGENDA

Visitors and guests were introduced: T.J. Bishop, Training Captain – Skamania County EDS and Brian Howe.

VISITORS/GUESTS

Teena McDonald stated eight high school teachers have been participating in AVID training. Ms. McDonald was very impressed and the teachers were excellent. She foresees positive outcomes from the training.

WHAT'S POSITIVE

The retirees the Board wished to recognize could not attend the meeting.

RECOGNITION OF RETIREES

Ms. McDonald shared a copy of the New Health Care Bill Interpretive Notes. The District will be working with a Health Care professional through a cooperative to interpret the laws and would appreciate feedback. It will affect everyone. A MOU was suggested as to how to comply with the law and make it as helpful as possible.

WRITTEN REPORTS

T.J. Bishop, Homelands Security Trainer, spoke on behalf of the Skamania County EDS. They would like to provide a full scale mass casualty exercise for the community (shooting, reaction, treatment of victims) and would like to use a District building for this exercise. These types of exercises help communities have planned reactions to tragedies, such as recent shootings, etc. The EDS was not locked into a specific time frame or facility, but would like to complete the exercise by December 31, 2012 in order to use grant funds available. Homelands Security would pay for facility use, clean up and public relations. There would be no direct cost to the District. Ms. McDonald asked the Board if there were any concerns or support. Callae Van Pelt voiced her support. Dan Mitchell liked the idea and stated the more preparation for the actual event, the better. Scott Pineo agreed. Mr. Bishop stated that it takes a tremendous amount of coordination to respond to an incident like a mass shooting; the exercise is extremely beneficial. Ms. McDonald expressed that the communities of both the previous districts she was employed at did exercises such as this. Randy Krog approved of the exercise. Scott Pineo stated that since there were no road blocks from the Board, Mr. Bishop could communicate with Ms. McDonald to finalize facility use. Ms. McDonald suggested involving Chris Pollard, the District Safety Officer.

AUDIENCE INPUT

Kayla Davis expressed that there were exactly three weeks until school began! Lots of the sports teams had attended camps over the summer, including the softball team at Central Washington University. The Yearbook Club attended a camp in late July, learned many good ideas and are already planning for the new school year.

STUDENT REPRESENTATIVE

Ms. McDonald said that Amanda Matz was unable to attend the meeting and will give a full budget presentation at the Board retreat.

FINANCIAL

MINUTES (continued)

Ms. McDonald presented the Board with high school and middle school athletics Activity Codes to review from Chris Pollard, the District's new Athletics Director.

**ADMINISTRATIVE
AND, SCHOOL
REPORTS**

Ms. McDonald stated that she was meeting with representatives from Columbia Gorge Community College on August 20th regarding possible use of Wind River Education Center. Clark Community College is not interested this year, but might be interested in the future. Kayla Davis inquired as to how Columbia Gorge Community College might use the space. Ms. McDonald said her hope is that they would have an actual community college there. Ms. Davis replied, "Wow! Really?" Ms. McDonald welcomed any Board members to attend the meeting.

SUPERINTENDENT

Ms. McDonald then spoke about the District surplus sale on August 1st. She apologized that one of the surplus lists did not get approved by the Board.

Ms. McDonald said that Matthew Soloman from Mid Columbia Children's Council was bringing a Patty Murray staffer to Wind River Educational Center.

District staff will be in the schools the Wednesday before school begins. Ms. McDonald asked the Board their opinion on providing lunch to staff on this work day. Mr. Pineo stated that staff will work better if they are fed. There were no objections to providing lunch to District staff.

Ms. McDonald read an email from Paul Spencer supporting the District's policy in using Wind River Middle School for educational purposes. If, at some point, there were no educational purposes for the building, CGHA would like to re-open a discussion of its use for transitional housing.

**COLUMBIA GORGE
HOUSING
AUTHORITY & WA
GORGE ACTION
PROGRAM**

Ms. McDonald reported that she met with members from the EDC, PUD, City of Stevenson, Skamania County and Chamber of Commerce. It was their recommendation to use the EDC's grant funds to put together a survey regarding community use of a pool. Ms. McDonald also spoke with Cliff Foster, the District Attorney, who has experience with school districts with swimming pools. He recommends putting out a broad RFP to see if any parties come back with propositions. The Board discussed the helpfulness of a survey, citing the recent levy survey and its accuracy. Ms. McDonald stated that the EDC will take on the survey and asked the Board for the flexibility to work with the EDC and Mr. Foster to put together a RFP, possibly before the next Board meeting. The Board approved Ms. McDonald to do so.

POOL RFP

The Administrator Retreat is scheduled for Friday, August 24. They will be discussing Professional Learning Communities, to be consistent District-wide (both teachers and administrators). The Board members discussed their portion of the retreat, on August 25th. It was determined that only two Board members would be able to attend. It was unanimous to delay the retreat. Ms. McDonald and Maria Spencer will work on scheduling a date that works for the entire Board.

**BOARD/ADMIN.
RETREAT**

Brian Howe presented the annual ALE report. 2011-12 was the first year the District partnered with the Valley School District to provide enrollment in Columbia Virtual Academy to students both local and statewide. Enrollment fluctuated throughout the year, especially seeing a drop in April when Community Based Instruction (CBI) was discontinued. There are currently 65 students enrolled for the 2012-13 school year.

**ALTERNATIVE
EDUCATION REPORT
and CVA
CURRICULUM**

MINUTES (continued)

During the 11-12 school year, SCSD-CVA purchased 1811 items of instructional materials. 690 were consumables, 418 will be purchased by Valley SD and 638 can be resources that our brick and mortar schools can utilize. CBI's were an important part of CVA's education program. They were offered at the beginning of the year, but discontinued mid-year as the state clarified the definition of "Substantially Similar." CBI's will not be offered in the 2012-13 school year.

CVA students were required to check in weekly with their teacher to discuss progress. After two consecutive absences, students were put on an intervention plan; if that was not successful, SCSD-CVA would start the truancy component of the compulsory attendance laws. Five trancies were filed during the 11-12 school year.

Financially, the first year of the program was a challenge. Enrollment was lower than projected and the budget adjusted. The start-up process was overwhelming and time-consuming for the 2.2 teachers and three support staff. Over the year, the teaching staff was increased to 2.4 teachers and the support staff reduced to two staff. Due to decreased enrollment projections for 12-13, staff will be further reduced to 1.2 teachers and one support staff.

Mr. Howe expressed concern that the current policy only pertains to high school alternative education. He also presented the Board with the 12-13 CVA calendar; it is a little different than the SCSD calendar.

Mr. Howe stated that the 12-13 curriculum is better and more concise than last year. Mr. Pineo questioned whether the Board needed to adopt the CVA curriculum. Ms. McDonald stated that the CVA students belong to the District, so the curriculum must be adopted. Dan Mitchell made a motion to accept the Alternative Education Report and adopt the CVA Curriculum. Callae Van Pelt seconded. Motion carried.

Chris Youngren, Food Services Director, was not able to attend the meeting. Ms. McDonald presented the food service bids to the Board. Policy stated to take the lowest bidder, but that "the character, integrity, reputation, judgment, experience, and efficiency of the bidder" may also be considered (Policy 6220P). Mr. Pineo spoke about the high quality and great service A&J always provided. He also questioned whether the dairy and juice portions of the bid could be separated, as A&J had lower juice prices than FSA. Ms. McDonald read the call for the bids and Mr. Pineo made a provisional motion to break apart the dairy and juice bids. Randy Krog made a motion to award the dairy bid to FSA, juice bid to A&J, grocery bid to A&J and the bakery bid to Franz. Dan Mitchell seconded. Motion carried.

This is an annual agreement for ESD #112 to provide the District with an on-site Prevention/Intervention Specialist. Callae Van Pelt made a motion to approve the contract. Dan Mitchell offered a second and the motion carried.

Ms. McDonald acknowledged that Head Start is in the process of moving into Wind River Middle School. Mr. Foster visited the site and stated the District does not need a document to allow the early move in date, but would like the Board to give a formal okay to the process. Callae Van Pelt motioned to approve Head Start's early move-in to WRMS. Randy Krog seconded and the motion carried.

FOOD SERVICE – BID SELECTION

CONTRACT – ESD #112 – STUDENT ASSISTANCE PROGRAM PREVENTION/INTERV ENTION SPECIALIST

HEAD START AT WRMS – APPROVE EARLY MOVE IN DATE

MINUTES (continued)

Ms. McDonald explained that OSPI is setting up a new Data Dashboard. In order to utilize this, the District needs to agree to the transfer of information. Kathy Browning has been training on its use and there is no cost involved for this initial piece. There is an add-on piece that has an associated cost, which Ms. Browning recommends, but Ms. McDonald has not yet reviewed. Randy Krog made a motion to approve the no-cost Data Sharing Agreement and Dan Mitchell seconded. Motion carried.

Mr. Pineo requested handling all personnel items (H-L) at the same time. Dan Mitchell made a motion to approve and accept personnel items H through L on the agenda. Callae Van Pelt seconded. Motion carried.

This item was discussed and approved as a discussion item.

Ms. McDonald spoke about the letter to the editor regarding the recent District surplus sale. She contacted the community member and explained that the District does not have the manpower or funds to organize a sale such as the community member suggested. Ms. McDonald apologized that the WRMS surplus list did not get approved prior to the sale on August 1. According to Policy 6881, the superintendent has the flexibility to approve surplus. The Board discussed the gymnastics equipment and decided to hold off on adding it to the surplus list. If the storage space at the high school is limited, the equipment could be moved to Wind River Educational Center. Randy Krog made a motion to approve the surplus list, excluding the gymnastics equipment. Callae Van Pelt seconded. Motion carried.

Ms. McDonald presented the CTE Year End Report to the Board for Chris Pollard. Stevenson High School had forty completers in the 2011-12 school year. The HS offered twenty-nine courses in four concentration areas. Mr. Pollard conducted a spring survey of the class of 2011, as is required by the Perkins grant. Twenty-eight responses were received. Of the alumni, three enlisted in the military, five are currently employed, eighteen are enrolled in higher education and two are not employed or enrolled in higher education. SCSD has completed a five year cycle of the Perkins grant and must reapply for the 2012-13 school year.

**AGREEMENT – WSIPC,
SCHOOL DATA
SOLUTIONS – DATA
SHARING AGREEMENT**

**PERSONNEL –
ACCEPT
RESIGNATION
(AMANDA ORAND);
APPROVE LEAVE OF
ABSENCE (RACHEL
DUFFUS);
ACCEPT
RESIGNATION OF MS
FOOTBALL ASSISTANT
COACH (PHIL
WENDELL);
ACCEPT
RESIGNATION
(ANDREA DISHMAN);
APPROVE HIRING
INTERMEDIATE
TEACHER (DEBI
FIELDING)**

**APPROVE
PRELIMINARY RFP FOR
THE POOL**

**SURPLUS – VARIOUS
ITEMS FROM WRMS
MOVE**

**CTE YEAR END
REPORT**

MINUTES (continued)

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, August 9, 2012, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 102960 through 103019 in the total amount of \$103,490.47; ASB Fund voucher numbers 15897 through 15899 in the total amount of \$5,624.60; Capital Projects Fund voucher numbers 5890 through 5892 in the amount of \$388.12; and July payroll in the amount of \$777,489.47.

**APPROVAL
VOUCHERS/
PAYROLL**

As already discussed, the Board decided to reschedule the August 25, 2012 retreat to a date when the entire Board can attend. The next Board meeting is scheduled for September 13, 2012.

BOARD SCHEDULE

Callae Van Pelt motioned to adjourn the meeting. Dan Mitchell seconded and the motion carried. The Board meeting was adjourned at 7:43 p.m.

ADJOURN

_____, Chairperson _____, Superintendent/Secretary to Board
_____, Recording Secretary