

NOTIFICATION TO PARENTS AND 18-YEAR-OLD STUDENTS

PARENT'S AND STUDENTS' RIGHTS WITH REGARD TO STUDENT RECORDS

In compliance with the Family Educational Rights and Privacy Act, this is to notify parents that the school district will keep such records concerning each student as deemed necessary to provide school programs to meet the student's needs. Parents and students have certain rights with regard to these records.

It is the right of parents to inspect all school records related to their dependent child, and 18-year-old students may inspect all of their school records. Students of any age may inspect certain of their academic records upon their own request and may inspect all of their records with the consent of the parents. Arrangements for review of a student's records may be made with a school counselor or principal.

Copies of the contents of the records will be furnished upon request of the parents or the eligible student. A charge will be made to defray the cost of copying.

If parents or students have concerns regarding the accuracy or appropriateness of any information maintained by the school about the student, they are encouraged to inform the principal of this concern. An opportunity will be provided by the principal of this concern. An opportunity will be provided by the principal to meet and attempt to resolve this concern. Failing agreement with the principal, a formal hearing with another school official may be requested. Parents and students may ask that inaccurate or misleading information be deleted from the student's records or may add their own comments in the records.

With certain exceptions, the school cannot release information regarding a student to persons or organizations outside the school district without written consent of the parents or the 18-year-old student. In most instances, consent of the parents of minor students is required, although high school students may consent to the release of certain types of information from their records such as transcripts for college applications and employment. School district records for your child will be transferred to another school district in which the child enrolls or intends to enroll upon receipt of a request from the other district. If you do not wish records to be released on such occasions, you must notify us in writing.

The Family Educational Rights and Privacy Act permits a school district to identify certain information as "directory information" which may be released publicly without the permission of the parents or the student. The school district identifies directory information about the student as the following: name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received and school attended. If you object to the release of all or any of the above information, please notify the school office in writing.