



**BOARD OF DIRECTORS**  
Zoom Webinar  
**July 22, 2021 Meeting Minutes**

**Members present:** Jeff Wickersham, Chair  
Dan Fuller  
David Allen  
Laura Mills  
Jon Paul Anderson  
Ingrid Colvard, Superintendent  
Laura Fishburn, Board Secretary

**Staff members present:** Kathy McKee, Business Manager  
Anthony Winstead, Technology Director  
Ed Farrell, Maintenance and Grounds Director

**Guests present:** Emily Sabo, Kiera Newton, Pat Price, Rachel Prince, Keith Chamberlain

**1. CALL TO ORDER**

The regular meeting of the Stevenson-Carson School District Board of Directors was called to order on July 22, 2021 at 7:00 p.m. by Chair Jeff Wickersham.

**2. FLAG SALUTE**

**3. ADOPTION OF AGENDA**

Jon Paul Anderson made a motion to adopt the agenda; David Allen seconded and the motion carried

**4. INTRODUCTION OF VISITORS AND GUESTS**

No members of the audience chose to address the board.

**5. REPORTS/COMMUNICATIONS TO THE BOARD**

**a. Written**

The board received written correspondence concerning choosing an Equity In-service provider.

**b. Audience**

The board and Ingrid Colvard addressed questions concerning COVID regulations for schools for the 2021-2022 school year.

**c. Board Member Reports**

Dan Fuller received communication from a community member concerning COVID regulations for schools for the 2021-2022 school year.

**d. Financial**

**e. Superintendent**

- Elementary start/end times will be approximately one hour earlier than secondary for the 2021-2022 school year to allow for a separate bus experience.
- Many facilities projects are underway or scheduled for the coming weeks including landscaping and painting, and also projects at the pavilion and at Wind River Middle School.
- Planning is underway for staff training, professional learning and preparation including curriculum orientation, standards-based lesson planning, and PLC's. Dr. Jeanine Butler will work with teachers on standards-based lesson planning in order to make progress in the coming year.
- Enhanced credit recovery is underway for summer student support, with Kindergarten Jumpstart and the first "Camp Stevenson-Carson" to begin in August.
- COVID-19 rates in Skamania County remain fairly low with 6 known current active case. The rate is 24.5/100,000 with a positivity rate of 6.1%. Skamania County vaccination rates are in the bottom seven counties in the State of Washington, therefore public health officials are very concerned about the potential impact of variant infection on the community.
- Strategic planning will be completed in three steps within the next 5 weeks. The first step is to finalize goal areas through completing individual interviews and inviting stakeholders to a town hall in August. Step 2 will be to define the steps in a cycle of continuous improvement to determine how and when we will monitor and evaluate progress. The final step will be for the board to approve priorities, and then a clear and concise document will be produced that will be shared with all stakeholders.
- For the 2021-2022 school year, the CDC has issued new guidance for schools, however, the Washington Department of Health, which

determines the guidance for schools in Washington State, has not yet responded with updated guidance to reflect this. Currently, masks are not required outside for staff members. Inside, masks are optional for vaccinated staff members, but must still be worn by all staff members if students are present. State guidance/requirements regarding physical distancing will inform building-level decisions that impact class rosters and room placement. Guidance provided by the state Department of Health will determine requirements for contact tracing and cohorting which will influence staffing and many building operations. The requirement to health screen students and staff has been lifted. As soon as updates are provided by the Washington State Department of Health communication will be sent to the community.

## **6. DISCUSSION ITEMS**

### **a. Student Representative Procedure**

Ingrid Colvard updated the board on policies and procedures which neighboring districts have in place for their student representatives. Some districts opt to go with different approaches to how they choose and rotate student board representatives. Some districts rotate high school students each semester, others have representatives from all grade levels rotate each month, and some don't have student representatives. The only district in Southwest Washington that has a policy related to student board representatives is Battle Ground. The current SCSD student representative policy is similar to the WSSDS model, although the procedure is different. The board discussed the pros and cons of having a student representative policy. Following the discussion, the board requested adding this topic to the August 12, 2021 work session for further discussion. The board also requested a few written options be brought forward in order for them to make a decision on having something in writing that can be referenced for future student representatives.

## **7. ACTION ITEMS**

### **a. Approve: Environmental Controls Quote**

Ed Farrell and Anthony Winstead updated the board on the need to replace the BCM area controllers and software currently installed at Carson Elementary, Stevenson High School, and the pool as they are outdated. Attached is a supporting document regarding a quote from Environmental Controls Corporation for \$36,957. The board discussed the possibility of using ESSER funds for this project. Dan Fuller made a motion to approve the Environmental Controls quote; David Allen seconded and the motion carried.

**b. Recommendation to Conduct a Second Reading to Adopt New Board Policy #6022, Minimum Fund Balance, in the 6000 series, Management Support**

Attached is new Policy #6022, Minimum Fund Balance, which is presented to the Board for a second reading. Laura Mills made a motion to approve new board policy #6022 Minimum Fund Balance; Dan Fuller seconded and the motion carried.

**c. Approve: Biozone Corporation Curriculum Quote**

Attached is a quote from Biozone Corporation for the purchase of 1-year print and 3 years digital curriculum for \$23,320.85. Jon Paul Anderson made a motion to approve the Biozone Corporation curriculum quote; David Allen seconded and the motion carried.

**d. Approve: Houghton Mifflin Harcourt Curriculum Quote**

Attached is a quote from Houghton Mifflin Harcourt for the purchase of secondary history programs for 5 years for \$45,875.23. Laura Mills made a motion to approve the Houghton Mifflin Harcourt Curriculum quote; Jon Paul Anderson seconded and the motion carried.

**8. CONSENT AGENDA – Request Board Approval**

- a. Personnel – Approve Hires/Resignations/Retirements/Transfer-Reassignments
  - i. Resignations: Jonna Wingert – Paraeducator; Jan Fraiser – Assistant Cook
- b. Vouchers – General, Capital, ASB Funds
- c. Payroll
- d. Investment Review
- e. Amended Admin Contract

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, July 22, 2021 the Board, by unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 117916 through 117996 in the total amount of \$284,374.81, and ASB voucher numbers 17834 in the total amount of \$92.39, and July 23, 2021 payroll in the amount of \$844,857.92.

Dan Fuller made a motion to approve the consent agenda; Jon Paul Anderson seconded, and the motion carried.

**9. EXECUTIVE SESSION**

YES       NO

Executive Session(s) may be held to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, consider the appointment, employment, charges against or dismissal of a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to consider the acquisition or disposition of real estate; to consider professional negotiations, grievances, or mediation; or to consult with legal counsel (RCW 42.30.110).

**12. SCHEDULE**

**a. Regular Board Meeting/Work Session: August 12, 2021 at 7:00 p.m.**

**b. Regular Board Meeting: August 26, 2021 at 7:00 p.m.**

The board discussed the WSSDA conference and postponed the board retreat from the August 12, 2021 work session to the November WSSDA conference date which is to be determined.

**13. ADJOURN**

Jon Paul Anderson motioned to adjourn; David Allen seconded. The Board meeting is adjourned at 8:09 p.m.

\_\_\_\_\_, Chairperson

\_\_\_\_\_, Superintendent/Secretary to the Board

\_\_\_\_\_, Recording Secretary

