



BOARD OF DIRECTORS

Regular Amended Meeting Agenda

Stevenson-Carson School District Office #303

May 25, 2017 Meeting Minutes

Members present: Dan Mitchell, Chair
Angie Hollis
Brad Liedtke
Sandy Vigil
Callae Hansen
Karen Douglass, Superintendent
Melissa Phillips, Secretary

Guest present: Anthony Winstead, Suz Clark-Bennett, Karen Schreiber, Melina Liedtke, Chris Youngren, Sarah Marino, Dave Cox, Brian Howe.

1. **CALL TO ORDER**

The regular meeting of the Stevenson-Carson School District Board of Directors was called to order on May 25, 2017 at 5:30 p.m. by Chair Dan Mitchell.

2. **FLAG SALUTE**

3. **APPROVAL OF MINUTES**

Callae Hansen made a motion to approve the minutes of the April 27, 2017 Regular Board Meeting and approve the minutes of the May 11, 2017 Special Meeting Minutes; Angie Hollis seconded and the motion carried.

4. **ADOPTION OF AMENDED AGENDA**

Brad Liedtke made a motion to adopt the amended agenda; seconded by Sandy Vigil and the motion carried.

5. **INTRODUCTION OF VISITORS AND GUESTS**

6. **Written**

Students Melina Liedtke and Mara Haight were recognized by the board for their achievements in mathematics and science. AAUW (American Association of University Women) sent a letter of recognition for these students.

7. **Administrative**

Brian Howe gave an energy audit update. Sarah Marino updated the board on the track team, the girls' varsity tennis GPA award, as well as an update on testing.

8. **Facilities/Maintenance**

Karen Douglass gave a brief update to the board.

9. **Financial**

Karen Douglass presented a financial update to the board.

10. **Superintendent**



Karen Douglass presented an update to the board. Community Leadership awards were recognized, pool flyers and levy flyers were also discussed.

11. DISCUSSION ITEMS

a. Food Service Annual Meal Price Increase for the 2017-18 School Year

Chris Youngren discussed the meal price options, and made her recommendation for the annual meal price increase for the 2017-18 school year.

b. Round Table Feedback

Karen Douglass and the board discussed the 5/10/2017 roundtable notes.

12. ACTION ITEMS

a. Approve - Food Service Fees for 2017-18 School Year

Brad Liedtke made a motion to approve the meal pricing for the 2017-18 School Year; seconded by Callae Hansen and the motion carried.

b. Approve - Technology Scrap/Disposal List

Sandy Vigil made a motion to approve the technology scrap/disposal list; seconded by Angie Hollis and the motion carried.

c. Approve - SCEA Letter of Agreement

Callae Hansen made a motion to approve the SCEA Letter of Agreement; seconded by Brad Liedtke and the motion carried.

d. Approve - IQ Credit Union Authorized Credit Card Signers (Adding: Jayne Borden, Removing: Maria Spencer)

Angie Hollis made a motion to approve IQ Credit Union Authorized Credit Card Signers; adding Jayne Borden and removing Maria Spencer; seconded by Callae Hansen and the motion carried.

e. Approve - IQ Credit Union Authorized Credit Card Users (Adding: Jayne Borden and Anders Sorestad - Removing: Maria Spencer)

Angie Hollis made a motion to approve IQ Credit Union Authorized Credit Card Users; adding Jayne Borden and Anders Sorestad, and removing Maria Spencer; seconded by Brad Liedtke and the motion carried.

f. Approve - Umpqua Bank Authorized Signers on Stevenson-Carson School District Revolving Fund (Adding: Jayne Borden and Melissa Phillips - Removing: Maria Spencer)

Angie Hollis made a motion to approve Umpqua Bank Authorized Signers on Stevenson-Carson School District Revolving Fund adding Jayne Borden and Melissa Phillips, and removing Maria Spencer; seconded by Callae Hansen and the motion carried.

g. Approve - June 2017 Supplemental Contracts

Brad Liedtke made a motion to approve the June 2017 supplemental contract list; seconded by Callae Hansen and the motion carried.



- h. Personnel - Approve Lifeguard Hire (Audrey Hinchliff)**
Callae Hansen made a motion to approve lifeguard hire Audrey Hinchliff; seconded by Brad Liedtke and the motion carried.
 - i. Personnel - Approve Resignation (Gretchen Emmons-Kelly)**
Angie Hollis made a motion to approve the resignation of Gretchen Emmons-Kelly; seconded by Brad Liedtke and the motion carried.
 - j. Personnel - Approve Retirement (Jeri Obias)**
Angie Hollis made a motion to approve the retirement of Jeri Obias; seconded by Brad Liedtke and the motion carried.
 - k. Personnel - Approve Hire Varsity Volleyball Coach Fall 2017 (Carly Wright)**
Brad Liedtke made a motion to approve the hire of Carly Wright as varsity volleyball coach for Fall 2017 in title and position place holder only, pending funding for the position in August 2017; seconded by Callae Hansen and the motion carried.
 - l. Personnel - Approve Hire Jr Varsity Volleyball Coach Fall 2017 (John Schaeffer)**
Sandy Vigil made a motion to approve the hire of John Schaeffer as junior varsity volleyball coach for Fall 2017 in title and position place holder only, pending funding for the position in August 2017; seconded by Brad Liedtke and the motion carried.
 - m. Approve - Resolution 2016/17-8 Reduced Educational Support Program for 2017-18**
Angie Hollis made a motion to approve Resolution 2016/17-8 Reduced Educational Support Program for 2017-18; seconded by Sandy Vigil and the motion carried.
 - n. Approve - Resolution 2016/17-9 Establishing Umpqua Bank Revolving Bank Account for the Community Pool**
Angie Hollis made a motion to approve Resolution 2016/17-9 Establishing Umpqua Bank Revolving Bank Account for the Community Pool; seconded by Callae Hansen and the motion carried.
 - o. Adopt Second Reading - Policy #3120/3120P (Enrollment)**
Brad Liedtke made a motion to approve the second reading and adoption of Policy #3120/3120P; seconded by Sandy Vigil and the motion carried.
 - p. Adopt Second Reading - Policy #5253/5253P (Maintaining Professional Staff Student Boundaries)**
Brad Liedtke made a motion to approve the second reading and adoption of Policy #5253/5253P; seconded by Sandy Vigil and the motion carried.
 - q. Adopt Second Reading - Policy #3416/3416P (Medication at School)**
Brad Liedtke made a motion to approve the second reading and adoption of Policy #3416/3416P; seconded by Sandy Vigil and the motion carried.
- 13. CONSENT AGENDA-Request Board Approval**
Callae Hansen made a motion to approve the May consent agenda; seconded by Brad Liedtke and the motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW



42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, May 25, 2017, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 111210 through 111312 in the total amount of \$264,477.65; ASB Fund, voucher numbers 17075 through 17099 in the total amount of \$28,526.77; Transportation Fund, voucher number 1026 in the total amount of \$135,422.28; and April payroll in the amount of \$660,815.85.

14. SCHEDULE

- a. **Round Table; Extracurricular Discussion at SHS** - Wednesday, May 31, 2017 from 7:00 p.m. - 8:15 p.m.
- b. **Round Table; Budget Discussion at SHS** - Monday, June 5, 2017, from 7:00 p.m. - 8:15 p.m.
- c. **Board Work Session** - Thursday, June 8, 2017 at 5:30 p.m.
- d. **Board Meeting** – Thursday, June 22, 2017 at 5:30 p.m.
- e. **Budget Hearing** - Thursday, July 13, 2017
- f. **Alternative Budget Hearing Date** - Thursday, July 20, 2017
- g. **Budget Adoption** - Thursday, July 27, 2017
- h. **Annual WSSDA Conference** - November 16th - 19th

15. Executive Session

Brad Liedtke motioned to enter executive session at 6:19 p.m. for 20 minutes to consider **the appointment, employment, charges against or dismissal of a public officer or employee**; seconded by Sandy Vigil and the motion carried. Brad Liedtke motioned to exit executive session at 6:28 p.m.; seconded by Angie Hollis and the motion carried.

16. Amended Agenda Continued

Brad Liedtke made a motion to amended the agenda to add the approval of the 2017-18 Superintendent Contract and the 2016-17 Superintendent Contract Addendum; seconded by Angie Hollis and the motion carried.

17. Action Items Continued

- a. **Personnel - Approve 2017-18 Superintendent Contract**
Sandy Vigil made a motion to approve the 2017-18 Superintendent Contract; seconded by Callae Hansen and the motion carried.
- b. **Personnel - Approve 2016-17 Superintendent Contract Addendum**
Brad Liedtke made a motion to approve the 2016-17 Superintendent Contract Addendum; seconded by Callae Hansen and the motion carried.

18. ADJOURN 6:30 p.m.

Callae Hansen motioned to adjourn the meeting at 6:30 p.m.; seconded by Sandy Vigil and the motion carried.

_____, Chairperson



_____, Superintendent/Secretary to Board

_____, Recording Secretary