



**BOARD OF DIRECTORS**

## **Regular Board Meeting Amended Agenda - Meeting Minutes**

6/11/2013

Members present:     Scott Pineo, Chair                     Randy Krog  
                                 Callae Van Pelt                     Dan Mitchell  
                                 Hope Peterson                     Dr. Teena McDonald, Superintendent  
                                 Kayla Davis, Student Rep.     Maria Spencer, Recording Secretary

**1. CALL TO ORDER**     The regular meeting of the Stevenson-Carson School District Board of Directors was called to order June 11, 2013 at 6:04 p.m., by Chair Scott Pineo.

### **2. APPROVAL OF MINUTES**

**a. May 15, 2013**     Dan Mitchell made a motion, seconded by Randy Krog, to approve the minutes of the May 15, 2013 regular Board meeting. Motion carried.

**3. ADOPTION OF AMENDED AGENDA**     Randy Krog made a motion, seconded by Callae Van Pelt, to adopt the amended agenda. The motion carried.

**4. BUDGET EXTENSION HEARING**     Amanda Matz explained that the budget extension is for the purchase of bus. Scott Pineo asked if anyone from the public wanted to speak. They did not. Mr. Pineo closed the hearing.

**5. INTRODUCTION OF VISITORS AND GUESTS**     Guests included: Ryan Cook, Sarah Marino, Mattie Olson, Gary McDonald, Jim Hurley, Chris Richards, Denise Dishongh, and Drew McDaniel.

**6. WHAT'S POSITIVE**     Dr. McDonald stated that the end of year ceremonies such as graduation, 8<sup>th</sup> grade promotion and the staff appreciation luncheon, were great all around. Randy Krog wished Jim Hurley the best of luck in retirement. Mr. Pineo said he really appreciated presenting at graduation and 8<sup>th</sup> grade promotion. He commented on the great kids and outstanding classes. Dr. McDonald stated that Bob Rogers expressed thanks to Board and that the SHS Knowledge Bowl team had a great trip to nationals. She reported that the District had an out-of-district student transfer into SHS for next year. She said it is great to have students coming into the District rather than transferring to another school.

**7. INDUCTION OF STUDENT REPRESENTATIVE**     Kayla Davis said that Mattie Olson will do amazing things next year and will enjoy being the student representative as much as she did.

**8. RECOGNITION OF RETIREE** Mr. Pineo stated that it was difficult because Mr. Hurley has touched so many lives in his 36 years in District, but wished him well. Mr. Pineo and Dr. McDonald presented Jim Hurley with a plaque thanking him for his many years of service.

**9. "GIMME 5" PRESENTATION** Denise Dishongh, Relations Specialist at Southwest Washington Behavioral Health, explained that her organization is offering suicide prevention in schools for free. They are using the "Gimme 5" program. Drew McDaniel, Gimme 5 representative, stated that the program is designed to fit in a fifty minute class period and is a combination of best practice models. He explained that with assistance students come up with a list of people to call and coping strategies. He said that every middle and high school in Cowlitz County has had the presentation and he was recently in Washougal to speak to 6th-12th grade students. He stated that he would like to present at SCSD. Mr. Krog inquired about the logistics of presenting. Mr. McDaniel explained that the largest group he presented to was 150 students, but 75-115 students are optimal. Mr. Pineo asked if Gimme 5 is research based. Mr. McDaniel said it is not, but focuses on having healthy support and healthy strategies. It also has a small section on bullying. Mr. Pineo thanked Ms. Dishongh and Mr. McDaniel and stated the new superintendent and principal will discuss and be in touch.

#### **10. REPORTS/COMMUNICATIONS TO THE BOARD**

**a. Written** Dr. McDonald shared a written letter from Superintendent Randy Dorn that stated state legislation had adjourned before passing a budget. The letter explained the effects on districts if the state doesn't pass a budget.

Mr. Pineo stated that he had sent a copy of an email from Duane Hathaway about naming the HS field after the late Keith Schupbach, a former teacher and coach. Mr. Pineo said he replied to Mr. Hathaway that the Board was working on a policy and would get back to him after policy is in place.

**b. Audience** Ryan Cook, of Bulldog Submission Grappling, explained that he was bullied growing up in Hawaii. He wants to help people get healthy and be positive. He is currently teaching submission grappling. He stated that his students want to do light stand up sparring, but didn't know what the Board thought of it. Hope Peterson said she was not familiar with what they're doing. Dr. McDonald explained that Mr. Cook currently has a facility use agreement to use the Wrestling mat room at the high school for grappling. Mr. Krog inquired if Mr. Cook has done light sparring before. Mr. Cook explained that he was trained and coached in Vancouver in light sparring. Mr. Krog asked if there were ever any issues. Mr. Cook said that it is safe; he teaches technique and repetition. Mr. Krog stated that he doesn't expect that it's much more physical than what goes on with football. Dr. McDonald asked Mr. Cook to re-do his facilities use agreement to include the sparring. She explained that she wanted Board opinion, as she didn't know what light sparring was. Mr. Cook stated that it is self-defense. Mr. Pineo asked if Mr. Cook was certified by a professional organization. Mr. Cook explained that he has a blue belt in Brazilian Jiu Jitsu and his liability insurance is through Farmers.

**c. Student Representative**

Kayla Davis said that everyone's out of school and she graduated and it was awesome. She reported that at the senior party after graduation, they rode in a limo, got hypnotized, rode on jet boats and it was a great night. She thanked the Board for letting her hang out with them the whole year and said she feels a lot more prepared for life from this experience. Mattie Olson, 2013-2014 Student Representative said she is really excited to be a part of the Board and represent the school.

**d. Administrative**

Sarah Marino stated she was fortunate to be here for graduation, promotion and participate in the last days of school.

**e. Financial**

Ms. Matz reported that she did research on the District accepting credit cards for payments. RevTrak is a company that integrates with Skyward, allowing parents to make credit card payments through the student system. There will be some work on the District's part working with the bank. She explained that there are no initial set-up fees. RevTrak charges 3.49%/month for collected fees. The District can implement a transaction fee to the person making the payment; the average fee is \$1.50/payment. Ms. Peterson said she doesn't know if people will use it if the fee is that high. Ms. Matz stated she will check with other area school districts about usage rates. Dr. McDonald said it is certainly worth researching and asked if the Board would like to give Ms. Matz the go-ahead to research other districts. The Board unanimously said yes.

**f. Superintendent**

Dr. McDonald stated that she hoped the state would give guidelines as to what to do if the state doesn't approve a budget. She said she wanted to publically thank the District office staff, Merce, Gayle, Maria and Amanda. She appreciated the great camaraderie, and it was a joy to work with them this year. She reported that the District is waiting on construction bids for work at WREC. There are currently three people on the small works roster. She stated she hopes the Board will let Mr. Pineo and herself approve the bid if it is under a certain threshold for timing purposes. Chris Richards said there should be a fourth bid. He reported that he is getting the building permits from County, so when the bid is awarded the project can begin immediately. Mr. Pineo asked to entertain a motion to accept a bid if it is under \$61,300 (before tax) at his and Dr. McDonald's discretion. Randy Krog made a motion for Mr. Pineo and Dr. McDonald to award the bid if it is under \$61,300 before tax. Dan Mitchell seconded; motion carried.

Dr. McDonald stated that work is in progress on the Pool RFP. It will be posted on Craigslist this week. She inquired if the District would like to include a purchase option. Mr. Pineo stated there might be some public sentiment and selling it should be handled with care. He suggested that if someone proposed purchasing the pool, the District could go through a public process at that point. Ms. Peterson said she thought the District

should be open to it. Mr. Krog, Mr. Pineo, and Ms. Van Pelt all stated that the District doesn't need to propose it. Dr. McDonald stated she would leave the RFP as is.

She explained that Esther Holman asked to transfer to the MS/HS PE position. Other District PE instructors weren't interested in the transfer. She said if the District can find highly a qualified secondary math/science teacher, then the transfer will take place. Esther is excited about the transfer. Dr. McDonald explained that due to the combination of the high school and middle school, there are some added secretarial needs. She said she will do some research about it regarding the secretarial set-up of other same-size districts. There may need to be some reallocation of time and duties.

## 11. DISCUSSION ITEMS

**a. District Policy on Memorials** Dr. McDonald explained that the attached sample policy includes boiler plate language from WSSDA. This came up from the email about naming the high school field. She suggested it is wise to look at something, but maybe not this exact language. Mr. Pineo stated that this is often a controversial subject, especially with new schools. There are issues naming existing facilities, and smaller portions of buildings, and memorials. The policy needs to be well-thought out and respectful of requests, as once something is memorialized, it is permanent. Mr. Pineo stated it is important to have a policy. Dr. McDonald asked if Mr. Pineo and Ms. Van Pelt could work on it. They agreed. Randy Krog suggested the Board could work on the policy at a future workshop.

**b. Preschool Move to WREC** This was already discussed in the Superintendent's report.

## 12. ACTION ITEMS

**a. Personnel - Supplemental Contracts** Randy Krog made a motion to approve the June supplemental contracts. Callae Van Pelt seconded; motion carried.

**b. Personnel - Accept Coaching Resignation (Chad Leeson)** Hope Peterson made a motion to accept Chad Leeson's resignation as assistant high school football coach. Randy abstained from being involved due to a relationship with the former coach. Ms. Peterson said the District can't hire the new coaches without accepting this resignation. Mr. Pineo stated that his contract is over, so did the District need a resignation. Dr. McDonald said that Mr. Leeson still needs to state why he isn't renewing his contract. She clarified that there is nothing in the District coaching contract that states the contracts are renewed. Mr. Krog stated that just because the District has always done it that way, doesn't mean it's okay. Dr. McDonald stated the District has always allowed head coaches to create their own coaching team. Mr. Pineo stated that the motion dies for lack of a second.

**c. Personnel - Accept Resignation (Alice Meyers)** Dan Mitchell motioned to accept the resignation of Alice Meyers. Randy Krog seconded. Motion carried.

**d. Personnel - Approve Leave of Absence (Melissa Peschl)** Callae Van Pelt made a motion to approve a one year leave of absence for Melissa Peschl. Dan Mitchell seconded. Motion carried.

**e. Personnel - Approve One Year Leave of Absence (Annette Medlin)** Randy Krog made a motion to approve a one year leave of absence for Annette Medlin. Callae Van Pelt seconded. Motion carried.

**f. Personnel - Approve Hiring Primary Teacher (Michelle Rush)** Callae Van Pelt made a motion to approve hiring Michelle Rush as a primary teacher for one year. Dan Mitchell seconded; motion carried.

**g. Personnel - Approve Hiring Middle School Social Studies Teacher (Erik Anderson)** Callae Van Pelt made a motion to approve hiring Erik Anderson as the middle school social studies teacher. Randy Krog seconded; motion carried.

**h. Personnel - Approve Hiring Primary Teacher (Jesse Cox)** Randy Krog made a motion to approve hiring Jesse Cox as a primary teacher for one year. Dan Mitchell seconded; motion carried.

**i. Personnel - Approve Hiring Assistant Football Coaches (Robert Waymire and William Bryan)** Hope Peterson abstained from the vote. Dan Mitchell made a motion to approve hiring Robert Waymire and William Bryan as assistant football coaches. Randy Krog seconded; motion carried.

**j. Resolution #12-13/15 - Void Warrant** Dan Mitchell made a motion to adopt Resolution #12-13/15. Randy Krog seconded. Motion carried.

**k. Resolution #12-13/16 - Budget Extension** Callae Van Pelt made a motion to adopt Resolution #12-13/10. Dan Mitchell seconded. Motion carried.

**l. Surplus - Technology Scrap** Scott Pineo requested to entertain a motion to group Action Items 12.l. and 12.m. together. Randy Krog motioned to approve technology and CES library surplus. Dan Mitchell seconded. Motion carried.

**m. Surplus - CES Library Surplus and Discard Items**

**n. Approve Back-to-School VIA Mailer** The Board discussed that this was approving the idea of the back-to-school mailer as opposed to an ad in the local paper, not the draft included in the packet. Dr. McDonald explained that the mailer will be less expensive than the ad, and go directly to every family. Callae Van Pelt made a motion to approve sending a back-to-school mailer to District families. Hope Peterson seconded; motion carried.

**o. Approve Middle School and High School Athletic Participation Fees** Dr. McDonald explained that a committee worked on this with Craig McKee. It encourages families that need reduced fees, to complete the free and reduced lunch forms. Ms. Peterson abstained from vote. Randy Krog motioned to approve the new middle and high school athletic participation fees. Callae Van Pelt seconded. Motion carried.

**p. Contract - Interlocal Agreement with Skamania County Noxious Weed Control Program** Dr. McDonald explained that this is a collaborative effort with the County and Forest Youth Success. Randy Krog made a motion to approve the interlocal agreement with the Skamania County Noxious Weed Control Program. Callae Van Pelt seconded. Motion carried.

### **13. CONSENT AGENDA-Request Board Approval**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, June 11, 2013, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 104446 through 104545 in the total amount of \$185,145.31; ASB Fund voucher numbers 16135 through 16172 in the total amount of \$37,700.91; and May 24, 2013 payroll in the amount of \$637,639.70.

### **14. SCHEDULE**

**a. Open House for Dr. McDonald's Retirement - June 12, 2013**

**b. Board Work Session - June 27, 2013** The Board unanimously decided to cancel the June work session.

**c. Board Meeting - July 11, 2013**

At 7:41 p.m., Mr. Pineo requested a short recess before entering executive session.

**15. EXECUTIVE SESSION** Dan Mitchell made a motion to go into executive session to discuss negotiations at 7:51 p.m. Callae Van Pelt seconded. Motion carried. The executive session was closed at 8:01 p.m.

**16. ADJOURN** The Board meeting was adjourned at 8:02 p.m.

\_\_\_\_\_, Chairperson

\_\_\_\_\_, Superintendent/Secretary to Board

\_\_\_\_\_, Recording Secretary