



BOARD OF DIRECTORS
Stevenson-Carson School District #303

Regular Board Meeting Minutes

1/10/2013

Members present: Scott Pineo, Chair Randy Krog
 Callae Van Pelt Dan Mitchell
 Hope Peterson Dr. Teena McDonald, Superintendent
 Kayla Davis Maria Spencer, Recording Secretary

1. CALL TO ORDER The regular meeting of the Stevenson-Carson School District Board of Directors was called to order December 5, 2012 at 6:05 p.m., by Chair Scott Pineo.

2. APPROVAL OF MINUTES

1. Regular Meeting - December 5, 2012 Hope Peterson made a motion, seconded by Randy Krog, to approve the minutes of the December 5, 2012 regular Board meeting. Motion carried.

3. ADOPTION OF AMENDED AGENDA Callae Van Pelt made a motion, seconded by Dan Mitchell to adopt the amended agenda. Scott Pineo stated that there was an oversight of an additional work session on January 24, 2012. The motion carried, with the addition of the work session.

4. INTRODUCTION OF VISITORS AND GUESTS Guests included: Lynn Richards, Brian Morris, Karen Douglass, Sandy Vigil, Mary Repar, Sandy Hall, Scott Fielding, Chris Lanz, Kathy Browning, Chris Pollard, Brian Howe, Brian Zapfe, Wendy Zapfe and Kim Meche (via Skype).

5. SCHOOL BOARD APPRECIATION MONTH Dr. McDonald explained the appreciation baskets in front of the Board members were put together with items from all the buildings. She read the proclamation from governor and gave out certificates of appreciation. She stated that the District thanks each of the directors for their work and commitment.

6. WHAT'S POSITIVE Ms. Peterson stated the Schools of Distinction award assembly was wonderful. She said it was especially emotional when the students said that they did it for Ms. Meche.

Mr. Krog said he attended the Poetry Out Loud event. He thought it was great to see students stand up and recite poetry and see them excel. Mr. Mitchell added that there are rising stars in that group of students.

Dr. McDonald stated that Karen Douglass has been asked to present at the WASA Small Schools Conference. She said it is nice that our District has folks that can go out and present and represent.

7. REPORTS/COMMUNICATIONS TO THE BOARD

1. Written Dr. McDonald stated the letter from the Valley School District was just informational.

Dr. McDonald explained that she received an email from NFCSC requesting the District waive facilities use insurance for the proposed rental space at WREC. District attorney, Cliff Foster advised that there are issues waiving insurance. The Board decided the District will not make that allowance. NFCSC must provide facilities use insurance.

2. Audience Mr. Pineo explained that audience comments would be limited to three minutes.

Sandy Vigil encouraged the District to proceed with having the drug dogs back at WRMS/SHS. She stated that as a parent, she wants to help the District get this going within sixty days.

Brian Zapfe pleaded with the Board to have a C Squad for middle school boys basketball. Referees have been found and will volunteer time. He said it shouldn't cost the District at all and that if there were expenses, he is willing to give \$3,000.00 to the District. He stated that there was another issue. He said students were told that academics were so important that any students not passing wouldn't make the team. But three of the twelve that made the team are currently allegedly failing classes. Mr. Zapfe feels this is an eligibility issue. He stated that the coaching staff didn't have answers and feels there is favoritism. He said middle school basketball shouldn't be about winning, it should be about learning skills.

Chris Lanz stated that not having the C Squad was discussed last year, but some people made the sacrifice to volunteer last year. He said he is willing to donate to make it happen. His eighth grader has played basketball since kindergarten and wants to play. Mr. Lanz stated that the more kids have the opportunity to play sports, the less likely kids get into trouble. He requested that if anything can be done to have a team for the kids who didn't make the team, please do so.

Sandy Hall said her family transferred here from Skamania to play sports. She stated that if there isn't a C Squad, then only twelve eighth graders and twelve seventh graders get to play middle school basketball this year. She asked the Board what these kids are to do as they approach high school if they haven't been able to learn the skills from being on a team. She requested to just have one JV team for both seventh and eighth grade.

Scott Fielding encouraged the Board to find a way to let these kids play. He said he would donate money.

Sandy Vigil said her son got cut too, but she understood why the District had to make cuts. She intends to look into club ball.

Mary Repar asked who the District's attorney is. Dr. McDonald stated that Cliff Foster is the District attorney. Ms. Repar thanked Dr. McDonald for her service to the community. She said Dr. McDonald was everywhere during the levy and gave up much time for the cause. Ms. Repar urged the Board that the next superintendent should have a longer contract than the current contract. She stated that it isn't good for our Districts to have to do the search over and over again. Ms. Repar wished Dr. McDonald good luck in her future endeavors. Ms. Repar said on athletics, that she went to a prep school and had many extracurricular activities. She stated that athletics are important to children's brain development.

Mr. Pineo asked if the Board would like to discuss the C Squad issue at that time. Dr. McDonald suggested Chris Pollard present his report now. Mr. Pollard stated there were forty students who tried out for middle school basketball. He asked if it would be possible to have a C Squad. He has a coach willing to supervise in the mornings at no cost to the District. Board members and Mr. Pollard discussed additional costs from paying referees, transportation to games and ASB costs. The coach will do double practices and is willing to do it again this year. Mr. Pollard suggested that the District may need to look into it further for the future. Randy Krog stated that it is very important to have C Squad and would like to see it happen if costs are minimal to the District. Dr. McDonald also encouraged a C Squad if the District doesn't incur additional costs. She cautioned that this was a cut two years ago and doesn't think it will be brought back as a paid position. The District will entertain donations to be put toward costs incurred to run the program. Callae Van Pelt questioned whether the District can take donations toward a certain position. Dr. McDonald explained that as the District budget gets leaner and leaner, she would encourage the Board to look at alternative ways to provide programs. She said that the academic program was the number one thing the community wanted to fund with levy, not athletics. Mary Repar suggested a community sports foundation would be a good idea. Dr. McDonald stated that there was a booster club at her last district to fund activities.

Scott Pineo requested the Board's opinion. Hope Peterson stated that the District cut the C Squad two years ago, but last year someone volunteered to coach. There's no money to volunteer. Dr. McDonald explained that it costs approximately \$2500 for a coach and referees are extra. Sandy Vigil stated her husband gets paid \$30.00/game to referee. Mr. Pineo stated the sentiment from Board is to go ahead and have the C Squad. **He requested to entertain a motion to authorize the allowance of a cost neutral middle school C Squad. Randy Krog made a motion to authorize the allowance of a cost neutral middle school Boys Basketball C Squad. Callae Van Pelt seconded; motion carried.**

Ms. Peterson strongly encouraged parents to get the booster club re-built. She stated that the Board can only do so much with the money the District has, but they always support the children. Sandy Vigil asked if coaching volunteers will be background checked. Mr. Pollard stated that all coaching volunteers have background checks. Dr. McDonald said that the District office will keep track of what has been donated and who needs to be compensated and requested community members donate here at District office. She stated

that she hopes the public realize that there were volunteers last year who gave all their time last year without any compensation.

3. Student Representative Kayla Davis told the parents present that she thinks it is really great that they're so passionate about their kids. She said that SES had a sundae party for all the kids who did their winter homework packets. CES is going to have a pizza party on January 18th for students who had good hallway behavior. She stated that CES also had a geography bee on January 22nd and a small ensemble concert. There are HS girls & boys basketball games tomorrow, January 11th and wrestling on Saturday. The Schools of Distinction assembly was great. There will be a bulldog slam on the 18th for kids to catch up at the end of the semester. There is a dance coming up for the middle schoolers.

4. Administrative Karen Douglass stated that the national "No Name Calling Week" will be observed at SES January 21-25, although for Bullpups, there is no name calling ever. Brian Howe had nothing to add in addition to his Board Report. Kathy Browning reported that the ASB held a pizza party for 49 kids with good hallway behavior. The next focus is being prepared and cougar coupons will be given to students who are consistently prepared.

5. Financial Dr. McDonald reported that the District does have a downward trend, which based on the budget was expected. We knew we would be dipping into the reserve fund. Apportionment will come later this year. There was a spike last year in January, as the District got paid for our actual enrollment and the Federal Forest funds came in at that time. The District has not received the Federal Forest funds yet for this year. The District does not anticipate having that money next year. In April levy dollars will come in and there will be a small spike.

6. Superintendent Dr. McDonald stated that she is working on some grants. The District was invited to participate in a second round of the College Spark grant, which increases scores in math at \$50,000/year for three years. She is also working on an energy grant which could bring in up to a million dollars; there may be opportunities without a match, which she stated will be discussed later in an agenda resolution to move forward without cost to the District. She stated it could include replacing windows at CES and SHS, and tweaking other systems to be more energy efficient. She reported that she met with the Sheriff's Department regarding school safety. There are ongoing discussions (with county commissioners, the health and sheriff's departments) on improving safety. A school inventory was done at SES and they will work on awareness issues and a response plan. Dr. McDonald commended the sheriff's department and health department for working to make students safe.

8. DISCUSSION ITEMS

1. District Goal Setting Session - Saturday, February 2, 2013 Dr. McDonald said she was working on how the information will be presented to the Board. A District goal setting work session will allow the administrators and department heads to work with the Board. Mr. Pineo stated it will be a great opportunity for meaningful planning. He said that since the Board was originally going to do it in August, it is time for this discussion.

2. Clark College Community Forum - February 19, 2013 7:00 p.m.

Mr. Pineo expressed that he wants to get most of the community there. Dr. McDonald reported that the District has been in talks with Clark College about having a satellite campus at WREC. Clark College is having a community information night to see if there is

interest. She stated that the community needs to show overwhelming support and get everyone there. She asked everyone in the audience to tell as many people about it as possible. Dr. McDonald reported that there will be a press release. This would benefit Running Start students and other community members who are interested in college level courses.

3. 2013-14 Proposed Calendar Kathy Browning asked the Board to change spring break; moving it one week earlier allows high school assessments to occur as planned. The only other change she suggested to the Board is to move the snow makeup days farther from spring conferences. She has been asked by many people what the calendar looks like for 2013-14. She said one of the reasons the calendar is different this year is to compensate for furlough days. Dr. McDonald said it is likely legislature will bring funding current and she is optimistic that the District won't have furlough next year. Ms. Browning stated this calendar also allows for two full weeks of vacation at Christmas. Dan Mitchell made a motion to adopt the 2013-2014 calendar with the proposed changes. Callae Van Pelt seconded. Motion carried.

4. Graduation/Retention Procedures Kim Meche reported that a draft promotion/retention plan for eighth graders was prepared at the academic team meeting this fall. Students are struggling, even after two smart goals were made. She requested direction from the Board so they know where to go next. At the February meeting red light (warning) students will be discussed. She stated that students that show signs, as early as sixth grade, are more unlikely to graduate. Through interventions, students show if he/she can improve. She said that at April conferences the teacher, student and parents will review the intervention form and share current information. In May, the team reviews current data and makes a recommendation to Ms. Meche whether student has made progress and should be promoted. She stated that she makes the final decision. The District doesn't currently have summer school for middle school, but needs some sort of skill recovery over summer. She said the hope is that once an intervention was in place the red light student would be pulled from home-base. The first twenty minutes of the day the student would be given extra support in a small group. Ms. Meche stated that she would create an additional academic support with current staff. She said she wants to get feedback from other schools. Randy Krog asked for an estimate of how many kids red-lighted. Ms. Meche said there are approximately 15-16 students. Mr. Krog said the District will have to figure out time for teachers to have conferences this spring. Ms. Meche clarified that MS/HS teachers want to meet with all kids, not just the red-light students. Mr. Pineo stated that he likes using home-base time to support kids and asked where Ms. Meche would find staff to cover that time. Ms. Meche replied that there are two middle school staffers that do not have a home-base class and could fill that spot. Mr. Pineo stated that Ms. Meche and team are on the right track.

5. Superintendent Search Dr. McDonald reported that Twyla Barnes has prepared a brochure with dates and that the Board has seen it, Changes have been made, per the Board's input. Scott Pineo reported that he thinks the process the District did last time was very effective and this search will follow a very similar model. He stated it gives everyone the opportunity for input. Hope Peterson reported that she and Dan Mitchell met with Dr. Barnes and discussed having some evening meetings. Dr. Barnes is willing to accommodate Board members and their jobs. Dr. McDonald stated that Dr. Barnes said there has been considerable interest and she's very happy so far.

Scott Pineo stated that during the administrator's reports the Board forgot to ask for update on the SES siding project. Chris Richards reported that the small section of rot was found to be much bigger. The outside contractors are doing a good job, addressing issues that weren't addressed in original construction like flashing, etc. They're using pre-painted, hardy plank siding and anticipate being done end of next week. He stated that the contractors will work in the areas that are close to classrooms, so as not to disturb them during the school day. He reported that regarding a different project, the high school woodshop furnace should be here soon, and installed next week. Hope Peterson asked how long it would take to install. Mr. Richards stated three days.

9. ACTION ITEMS

1. Personnel - Supplemental Contracts Dr. McDonald explained that Mr. Schaeffer's contract will be prorated. Dan Mitchell made a motion to approve the January supplemental contracts. Callae Van Pelt seconded. Motion carried.

2. Personnel - Approve Hiring Transportation Dispatcher (Caleb Wheeler) Callae Van Pelt made a motion to approve hiring Caleb Wheeler as transportation dispatcher. Randy Krog seconded; motion carried.

3. Personnel - Approve Hiring HS Foreign Language Teacher (Erin Riggins) Randy Krog motioned to approve hiring Erin Riggins as the high school foreign language teacher. Callae Van Pelt seconded. Motion carried.

4. Curriculum - Approve Pilot Request for Forensics Kathy Browning explained that this is an interesting set-up. She said that normally when the District pilots textbooks, it buys them and if the text is well liked, then it is adopted. Ms. Browning explained that Kem Patteson worked it out so the District doesn't have to buy them until after the text has been used and approved. Currently, there are materials need to be purchased. But it is nice to not have to pay for the textbooks upfront. Hope Peterson made a motion to approve the Forensics pilot textbooks and curriculum and Dan Mitchell seconded. Motion carried.

5. Resolution #12-13/6 - Intent to Apply for 2012 Jobs Now Act Energy Operational Cost Savings Grant Randy Krog made a motion to adopt Resolution #12-13/6, stating the District's intent to apply for 2012 Jobs Now Act Energy Operational Cost Savings Grant. Callae Van Pelt seconded and the motion carried.

6. Approve 2012-13 School Improvement Plans (SES, CES & CVA) Dr. McDonald explained that in the past, the District did this at the October work session. Randy Krog made a motion to approve all three School Improvement Plans. Dan Mitchell seconded. Motion carried.

7. Personnel - Accept Resignation of 8th Grade Boys Basketball Coach (John Schaeffer) Dr. McDonald read the resignation letter from Mr. Schaeffer. Mr. Pineo asked if there was any further discussion. There was not. Dan Mitchell made a motion to accept John Schaeffer's resignation as eighth grade boys basketball coach. Callae Van Pelt seconded; motion carried.

8. Contract - ESD #112 to Provide Superintendent Search Services Hope Peterson made a motion to approve the contract with ESD #112 to provide superintendent search services. Randy Krog seconded. Motion carried.

9. Approve 2013-14 School Calendar This was approved in the discussion portion of the meeting.

10. Personnel - Accept Resignation (Rosemary Sells) Callae Van Pelt made a motion to accept the resignation of Rosemary Sells at the end of the 12-13 school year. Dan Mitchell seconded. Motion carried.

10. CONSENT AGENDA-Request Board Approval

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, January 10, 2013, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 103760 through 103760 in the total amount of \$1,207.86; General Fund, voucher numbers 103761 through 103846 in the total amount of \$173,641.59; Capital Projects, voucher numbers 5896 through 5896 in the total amount of \$5,584.33; ASB Fund voucher numbers 15997 through 15997 in the total amount of \$676.41; ASB Fund voucher numbers 15998 through 16018 in the total amount of \$10,292.00; and December 19, 2012 payroll in the amount of \$636,449.93. Also included in the Consent Agenda is approval of the 2nd Reading of the following policies: #5005 (Employment: Disclosures, Certification Requirements, Assurances and Approval), #6700/6700P (Nutrition and Physical Fitness), #3416/3416P (Medication at School), Procedure #3417P (Catheterization), #3419/3419P (Self-Administration of Asthma and Anaphylaxis Medications), and #3420/3420P (Anaphylaxis Prevention and Response).

11. SCHEDULE

1. Board Work Session – January 24, 2013
2. District Goal Setting Session - Saturday, February 2, 2013
3. Regular Meeting - February 14, 2013

At 7:36 p.m. there was a short recess before the Board went into executive session.

12. EXECUTIVE SESSION Hope Peterson made a motion to go into an executive session to discuss personnel issues at 7:58 p.m. Callae Van Pelt seconded. Motion carried. The executive session was closed at 8:21 p.m.

13. ADJOURN The Board meeting was adjourned at 8:22 p.m.