

MINUTES

MEMBERS PRESENT: Scott Pineo, Chair
Dan Mitchell
Hope Peterson
Randy Krog
Callae Van Pelt
Teena McDonald, Superintendent
Maria Spencer, Recording Secretary

The regular meeting of the Stevenson-Carson School District Board of Directors was called to order September 13, 2012 at 6:01 p.m., by Chair Scott Pineo.

CALL TO ORDER

Randy Krog made a motion, seconded by Callae Van Pelt, to approve the minutes of the August 9, 2012 regular Board meeting. Motion carried.

APPROVAL OF MINUTES

Randy Krog made a motion, seconded by Callae Van Pelt to adopt the amended agenda. Motion carried.

ADOPT AMENDED AGENDA

Visitors and guests were introduced: Chris Youngren, Erik Anderson, Tiffany Anderson, Karen Johnson, Richie Meche, Amanda Matz, Kim Meche, Kathy Browning, Karen Douglass and Brian Howe.

VISITORS/GUESTS

Dr. Teena McDonald expressed that she was glad to see Hope Peterson back after her leave of absence. Ms. Peterson stated she was glad to be back.

WHAT'S POSITIVE

Erik Anderson said it was his pleasure to be in the classroom with students during the summer doing credit recovery in order to graduate on time. It was a last option for many and he believes it is good to have different opportunities, as not all students succeed in a mainstream school setting. Many students completed almost a semester's worth of work in two months. Mr. Anderson thanked the Board for the opportunity. Randy Krog stated that he was thankful Mr. Anderson stepped up and that the program must help the self-esteem for these students.

Karen Johnson was the director of the elementary summer school program. She stated the program assisted about sixty students in reading and math. Over 85% of the students missed two days or less and that group of students made much growth through the program. The 15% of students who had attendance issues struggled, but overall the teachers and paraeducators were impressed at the quality of the students' work.

Scott Pineo said he attended the District appreciation gathering on Wednesday and was impressed with the great faculty. Many have served the District for a long time and there were also lots of young, bright new teachers.

Karen Johnson expressed gratitude to the Board from the fifth grade teachers for hiring a third fifth grade teacher, Jeff Griffiths.

Dr. McDonald shared a letter from Mary Frenter thanking the District for the book donations to Worldwide Heart to Heart. She also received an apology letter from the Department of Enterprise Services regarding a mix-up of a student chair request the District placed earlier this summer. They are working hard to fulfill our request and apologize about the delay.

WRITTEN REPORTS

None.

AUDIENCE INPUT

Kayla Davis had a previous engagement and was not able to attend.

STUDENT REPRESENTATIVE

Kathy Browning stated the year was off to a good start except for the heat. The teachers are doing a great job. Karen Douglass' report stated the "Welcome Back" night was a huge success and the first day of school at SES went without a hitch. She spoke to the Board regarding her role as the District Homeless Liaison, stating at the end of the 2011-12

ADMINISTRATIVE AND, SCHOOL REPORTS

MINUTES (continued)

school year there were thirty-three homeless students. Seventeen to eighteen students have already been identified this year. Chris Pollard said sports were off and running; all teams were away today in all different directions. Regarding CTE, the groups are working hard this fall to redo the frameworks. Kim Meche informed the Board the Honor Society will be hosting a blood drive the following Friday. Middle school students had been polled regarding the new set-up at the shared high school/middle school building. The majority of the responses were positive: "I feel fine at the high school," "I'm not scared anymore," "Good job with the move. It feels like Wind River," "This is a better school for middle schoolers than CES." Less positive comments were: "I still miss the middle school; it's crowded," "Lunch is too early," "It's cramped; the School Board should debate opening Wind River again and close CES or SES." Ms. Meche said there are still a few things to work on, as lunch is early and the lockers are crowded. Brian Howe reported that CVA's enrollment was at 109 students and growing every day. The new bus routes are going well. He has received more appreciative comments than negative from parents.

Amanda Matz presented a more detailed budget to the Board. She stated that state funding for basic education is not covering all our basic education costs. The District fund balance will decrease by \$327,073.00, leaving a \$4,792,927.00 ending fund balance at the end of the 2012-13 school year. On a positive note, enrollment has increased. Enrollment was budgeted at 894.50 FTE and the District is currently at 940.20 FTE, an increase of \$190,000.00 from the state. This helped fund the new fifth grade teacher and a part-time para-professional for third grade.

FINANCIAL

Ms. Matz and Dr. McDonald suggested an extra \$250.00 be provided to SHS/WRMS ASB account, as the merger has increased the number of events and need for cash on hand. Mr. Pineo and Ms. Peterson stated a resolution is necessary and will approve in the October meeting.

Ms. Matz stated she will be providing a monthly budget report to the Board and would like feedback from them as to the type of report. She presented multiple examples to the Board.

Mr. Pineo presented the floor to Dr. McDonald. Dr. McDonald expressed she is enjoying the humor of all the "Doctor" names she has been called since completing her Doctorate. She and the EDC are continuing work on a pool survey. She stated that Mr. Pineo had submitted some good comments and she asked the Board to review the draft questions and make further suggestions. Dr. McDonald presented the Board with membership passes for all District games and events. She thanked the Board for moving forward on the 1-day waiver, as it was very important to the staff. Scott Poirier was the speaker at the last TPEP training. Board director, Dan Mitchell attended along with staff and he stated it was very interesting and the program makes evaluations fairer. Dr. McDonald is pleased with the central office configuration and the additions of Ms. Matz and Ms. Spencer; it has a warm, congenial configuration, although they are the sometimes short-handed in the afternoons. Dr. McDonald stated that Perry Trade School would like to set up a meeting and site visit to Wind River Education Center. There is a push from our legislators to have a bigger post-secondary presence in the gorge. She met with Columbia Gorge Community College, and although there are some obstacles, there are also some options. Dr. Barnes from ESD #112 is pursuing a lunch meeting with the president of Clark College and Dr. McDonald.

SUPERINTENDENT

Dr. McDonald stated Brian Morris couldn't be here to discuss the District Facebook page that he started. It had over 1900 hits in two weeks and it's been a learning process. The page is currently offline until it can be researched further. Dr. McDonald questioned many other superintendents about their districts' social media use and all that use it love it. La Salle and Vancouver School Districts both had many positive things to say. There have been no significant issues with negative comments on their sites. Dr. McDonald would like

FACEBOOK

MINUTES (continued)

to cautiously move forward with Mr. Morris, Ms. Spencer and herself as administrators to the page, but requested Board input. Callae Van Pelt stated that is sounded like it was working for the other districts. Randy Krog expressed that he is all for it and thinks it a great idea; he appreciated Dr. McDonald's research. Dan Mitchell said he was probably the most strongly opposed at first, but since he doesn't use social media, that was unfair. Mr. Pineo stated it is important to keep the page open and honest and use the media, as the District has limited resources for communication with the community. Ms. Peterson thought the District should continue using the Facebook page, as it might pull more people into the District. Dr. McDonald stated the District would move forward with maintaining the website.

Dr. McDonald presented the Board with a Board calendar that outlines the focus of each meeting and work session. The Board discussed the date for the December meeting and decided on December 5th, as long there were no issues with payroll. They discussed the role of work sessions. Mr. Pineo hoped that the September 27th work session could simulate the missed retreat and the Board could review the calendar and set the work for the year. Ms. Peterson stated the calendar has helpful suggestions regarding the work sessions. Dr. McDonald asked if the School Improvement Plans (SIPs) presented at past October work sessions were meaningful. Ms. Peterson thought, yes they were important to see what's been accomplished. Mr. Krog stated that he has the utmost confidence in our administrators and although the SIPs were nice presentations, the October work session could benefit by being as productive as possible and not having the SIPs presented. He would prefer a work session on going green/paperless meetings. Mr. Pineo said the Board should give the administrators overarching goals of where the Board wants achievements. Dr. McDonald suggested the Board use the September work session to develop a plan for the remaining work sessions, to be as productive as possible. Mr. Pineo stated that it could be a huge year for WA Legislative issues regarding education and that should be considered in the work sessions. Kathy Browning interjected that the Board meeting/work session format developed so that all Board members could hear presentations/information and discuss, rather than individual committees, as had previously been the format. Dr. McDonald was willing to research other Districts with this format for ideas.

Mr. Pineo asked if there were any objections to handle all personnel items (A-F and S-V) at the same time. There were not. Dan Mitchell made a motion to approve and accept personnel items A through F and S through V on the agenda. Hope Peterson seconded. Motion carried.

BOARD CALENDAR

**PERSONNEL –
ACCEPT COACH
RESIGNATION
(TERESA
HOLLENBERRY);
ACCEPT
RESIGNATION
(WYNDI REPMAN);
ACCEPT ADVISOR
RESIGNATION
(BRIAN MORRIS);
ACCEPT COACH
RESIGNATION
(JAMIE OBIAS);
APPROVE HIRING HS
HEAD GIRLS
SOCCER COACH
(JONATHAN
VASSALLO);
APPROVE HIRING
INTERMEDIATE
TEACHER (JEFF
GRIFFITHS);**

MINUTES (continued)

Dr. McDonald explained that these are the fall and one year supplemental contracts. Callae Van Pelt made a motion to approve the supplemental contracts. Randy Krog seconded; motion carried.

Dr. McDonald stated this is the annual coaches' contract. This is a rollover from the previous year. Callae Van Pelt motioned to approve the 2012-2013 coaches contract. Randy Krog seconded. Motion carried.

Dr. McDonald said that the Board spent lots of time last year to agree to the PSE contract. This is the final copy for classified staff. Randy Krog made a motion to approve the PSE Collective Bargaining Agreement for 2012-2015. Dan Mitchell seconded and requested discussion. He pointed out two minor clerical errors/duplications on pages fifteen, eighteen and the signature page. Motion carried subject to minor changes.

These are annual personal services contracts for District bilingual and translation services. Hope Peterson made a motion, seconded by Callae Van Pelt, to approve the Bilingual Services contracts. Motion carried.

Mr. Howe explained that the District has had past agreements with both schools. These agreements do not have a monthly fee, but the hourly amount is increased. Dan Mitchell made a motion to approve the contracts for school bus maintenance with both Skamania School District and Mill A School District. Callae Van Pelt seconded. Motion carried.

Ms. McDonald explained that OSPI is setting up a new Data Dashboard. In order to utilize this, the District needs to agree to the transfer of information. Kathy Browning has been training on its use and there is no cost involved for this initial piece. There is an add-on piece that has an associated cost, which Ms. Browning recommends, but Ms. McDonald has not yet reviewed. Randy Krog made a motion to approve the no-cost Data Sharing Agreement and Dan Mitchell seconded. Motion carried.

APPROVE HIRING HS ASSISTANT GIRLS SOCCER COACH (KEVIN EDWARDS); APPROVE HIRING SES SPEC. ED. PARA (SONDI ROSS); APPROVE HIRING SES SPEC. ED. PARA (DANA GUTHRIE); APPROVE HIRING CES SPEC. ED. PARA (KELLY DEANGELO)

PERSONNEL - SUPPLEMENTAL CONTRACTS

CONTRACT – APPROVE 2012-2013 COACHES CONTRACT

CONTRACT – APPROVE PSE COLLECTIVE BARGAINING AGREEMENT

CONTRACT – BILINGUAL SERVICES (JULIANA CUYLER); BILINGUAL AND TRANSLATION SERVICES (NELDA DOODY)

CONTRACTS – SCHOOL BUS MAINTENANCE AGREEMENTS (SKAMANIA SCHOOL DISTRICT) (MILL A SCHOOL DISTRICT)

AGREEMENT – WSIPC, SCHOOL DATA SOLUTIONS – DATA SHARING AGREEMENT

MINUTES (continued)

Chris Youngren explained that FSA, who was awarded the Dairy/Juice bid, is not able to uphold their bid. Sysco was the second lowest bidder and can accommodate the District. Dan Mitchell made a motion to revoke the FSA award. Randy Krog seconded. Motion carried.

**FOOD SERVICES –
DAIRY AND JUICE
BIDS**

The Board discussed procedure if this happens again and gave Chris Youngren authority to go to the next lowest bidder if Sysco cannot meet the terms of the contract.

Dan Mitchell motioned to award Sysco, the next lowest bidder the dairy and juice bid. Randy Krog seconded. Motion carried.

Dr. McDonald explained this is a year requirement and the District is in compliance. Hope Peterson made a motion, seconded by Dan Mitchell to approve the Minimum Basic Education Requirement Compliance. Motion carried.

**MINIMUM BASIC
EDUCATION
REQUIREMENT
COMPLIANCE**

This is the annual middle school activity code. Randy Krog stated his displeasure that only parents are allowed to drive their child athlete home from an away sporting event, not grandparents, for example. Dr. McDonald stated it is for liability reasons and is a large risk to insurers. Ms. Meche stated that there is a form parents can complete for extenuating circumstances. Dr. McDonald will research the issue of having a form listing authorized people to transport a student. Callae Van Pelt made a motion to approve the middle school activity code. Dan Mitchell seconded. Motion carried.

**APPROVE MIDDLE
SCHOOL ACTIVITY
CODE**

Randy Krog made a motion to approve the high school football handbook. Callae Van Pelt seconded. Motion carried.

**APPROVE HIGH
SCHOOL FOOTBALL
HANDBOOK**

Ms. Browning explained that in order to expedite the AP curriculum, she hopes the Board will approve this pilot program. It is normally a long process and if the curriculum is satisfactory, the Board can formally adopt it at the end of the school year. Dr. McDonald stated that AP curriculums are very standard and they don't vary much. Hope Peterson motioned to approve the pilot request for AP Social Studies. Callae Van Pelt seconded. Motion carried.

**CURRICULUM -
APPROVE PILOT
REQUEST FOR AP
SOCIAL STUDIES**

Dr. McDonald explained this is the lease for Head Start using WREC. Callae Van Pelt made a motion and Dan Mitchell seconded the approval of the lease between the District and Mid Columbia Children's Council. Motion carried.

**FACILITIES –
APPROVE LEASE
BETWEEN SCSD
AND MID-
COLUMBIA
CHILDREN'S
COUNCIL**

There was a short fifteen minute recess from 8:00 P.M to 8:15 P.M.

BREAK

MINUTES (continued)

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, September 13, 2012, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 103174 through 103254 in the total amount of \$138,531.62 and voucher numbers 103255 through 103285 in the total amount of \$140,482.53; ASB Fund voucher numbers 15900 through 15916 in the total amount of \$14,510.55; and August 24, 2012 payroll in the amount of \$764,669.41 and August 31, 2012 payroll in the amount of \$17,549.87.

**APPROVAL
VOUCHERS/
PAYROLL**

The Board discussed the Legislative Assembly, as Ms. Peterson cannot attend. If the registration cannot be cancelled, Dr. McDonald will attend. The next Board meeting is October 11, 2012.

BOARD SCHEDULE

Dan Mitchell made a motion to go into an Executive Session regarding the appointment, employment, charges against or dismissal of a public officer or employee at 8:25 p.m. Callae Van Pelt seconded, motion carried. The executive session was closed at 8:43 p.m.

EXECUTIVE SESSION

The Board meeting was adjourned at 8:43 p.m.

ADJOURN

_____, Chairperson _____, Superintendent/Secretary to Board
_____, Recording Secretary