

**Stevenson-Carson School District
School Board Evaluation Instrument**

Form 1820F
Board of Directors

I. Board/Superintendent Relations

Indicators		Ratings					Comments
		1	2	3	4	5	
1.	Promptly communicates all expectations, compliments, concerns, or criticisms of the school system to the Superintendent with the expectation of feedback when appropriate.						
2.	Refrains from infringing on the Superintendent's area of administration and follows administrative procedures, as agreed upon by the Board and Superintendent, in communicating with staff.						
3.	Provides a clear set of expectations of performance and personal qualities against which the Superintendent will be measured.						

Rating Scale:

1. Unsatisfactory 2. Needs Improvement 3. Satisfactory 4. Good 5. Excellent

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II. Board Meetings

Indicators		Ratings					Comments
1.	Conducts all Board Meetings efficiently and effectively.	1	2	3	4	5	
2.	Provides opportunities for public participation in Board meetings.	1	2	3	4	5	
3.	Board members are informed on all agenda items prior to meetings.	1	2	3	4	5	

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III. Board/Community Relations

Indicators		Ratings					Comments
1.	Refrains from committing to a position on an issue before all relevant facts are presented.	1	2	3	4	5	
2.	Refrains from speaking for the Board on issues where the Board has taken no official position.	1	2	3	4	5	
3.	Supports the Chair in his/her role as a spokesperson for the Board.	1	2	3	4	5	
4.	Strives to maintain an open dialogue with its local and State governmental leaders.	1	2	3	4	5	

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IV. Board Qualities

Indicators		Ratings					Comments
1.	Displays a sincere and unselfish interest in public education which develops and contributes to the growth of students.	1	2	3	4	5	
2.	Possesses knowledge of the educational process and the needs of the community.	1	2	3	4	5	
3.	Weighs all decisions in terms of what is best for the students of the school system.	1	2	3	4	5	
4.	Is visible in the community.	1	2	3	4	5	
5.	Is independent and open-minded and respects the decisions of the individual Board members and administrators.	1	2	3	4	5	

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V. Personnel Relations

Indicators		Ratings					Comments
1.	Authorizes the employment and assignment of staff members only upon the recommendation of the Superintendent.	1	2	3	4	5	
2.	Encourages professional growth and increased competency of the staff.	1	2	3	4	5	
3.	Provides appropriate staffing based on the needs of the school system.	1	2	3	4	5	
4.	Provides for input from school system personnel.	1	2	3	4	5	

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VI. Board/Instructional Programs Relations

Indicators		Ratings					Comments
1.	Sets instructional goals.	1	2	3	4	5	
2.	Understands the local instructional programs and the basic curriculum goals of the school system.	1	2	3	4	5	
3.	Provides mechanism to continually revise/update the instructional program.	1	2	3	4	5	
4.	Encourages the participation of the professional staff, the public, and students in the development of the curricula.	1	2	3	4	5	
5.	Keeps abreast of new developments in the curricula content and teaching strategies through participation in conferences and meetings.	1	2	3	4	5	

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VII. Financial Management

Indicators		Ratings					Comments
1.	Takes the leadership in suggesting and securing community support for additional financing when necessary.	1	2	3	4	5	
2.	Monitors the financial status of the school system monthly.	1	2	3	4	5	
3.	In preparing the annual budget, the Board attempts to strike a reasonable balance between its financial resources and the need to provide a comprehensive educational program.	1	2	3	4	5	
4.	The Board seeks input from staff members and the public in establishing priorities for budgeting purposes.	1	2	3	4	5	
5.	The budget is presented to the Board and to the public in a clear and concise manner.	1	2	3	4	5	

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VIII. Policy Development

Indicators		Ratings					Comments
1.	Develops sound written policies and maintains an up-to-date organized policy manual, which provides ready access to each policy.	1	2	3	4	5	
2.	Allows public input into the policy development process.	1	2	3	4	5	
3.	Provides for periodic policy review and revision.	1	2	3	4	5	

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IX. Goal Setting and Planning

Indicators		Ratings					Comments
1.	Establishes clearly identified goals based on the assessed needs of the school system.	1	2	3	4	5	
2.	Reviews and revises annually the Board's long-range plan.	1	2	3	4	5	
3.	Sets goals which encourage positive public participation in the school system.	1	2	3	4	5	
4.	Adopts a process and timeline for preparation of the budget.	1	2	3	4	5	

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X. Media Relations

	Indicators	Ratings					Comments
1.	Ensures a continuous, planned program of public information regarding the schools.	1	2	3	4	5	