



## **BOARD OF DIRECTORS**

Remote Meeting Via Zoom

### **March 26, 2020 Meeting Minutes**

**Members present:** Jeff Wickersham, Chair  
David Allen  
Laura Mills  
Dan Fuller  
Jon Paul Anderson  
Jessica Zeigenfuss, Student Representative  
Karen Douglass, Superintendent  
Laura Fishburn, Board Secretary

**Guests:** Ingrid Colvard, Anthony Winstead, Kathy McKee, Chuck Strom, Ed Farrell.

#### **1. CALL TO ORDER**

The regular meeting of the Stevenson-Carson School District Board of Directors was called to order on March 26, 2020 at 7:01 p.m. by Chair Jeff Wickersham.

#### **2. FLAG SALUTE**

#### **3. APPROVAL MINUTES**

David Allan made a motion to approve the minutes from the 2.20.20, 2.27.20, 3.16.20, and the 3.12.20 meetings; Laura Mills seconded and the motion carried.

#### **4. ADOPTION OF AGENDA**

Dan Fuller made a motion to adopt the agenda; David Allen seconded and the motion carried.

#### **5. INTRODUCTION OF VISITORS AND GUESTS**

#### **6. REPORTS/COMMUNICATIONS TO THE BOARD**

- a. Written
- b. Audience

**c. Student Representative**

Jessica Zeigenfuss gave the Board a brief update on how teachers are adjusting to the mandated school closure.

**d. Administrative**

**e. Facilities/Maintenance**

Ed Farrell reported that the facilities team is operating during the school closure similarly to how they operate during spring and summer break.

**f. Financial**

Kathy McKee informed the Board about her concern over the recent drop in student enrollment.

**g. Superintendent**

Karen Douglass updated the Board on how the school district is responding to the COVID-19 mandated school closure. Karen noted how many of her meetings have switched to remote Zoom meetings, including the Skamania County Incident Command System meetings she attends each day.

Karen informed the Board that educating children during this time is the district's number 1 priority, however, the district is balancing this priority with that of also providing emotional support for students.

Karen provided some examples to the Board on how teachers are providing on-line enrichment activities to students, some of which included uploading videos, and utilizing other forms of technology such as I-Ready and Google Classrooms.

Karen updated the Board on the direction she is receiving from OSPI and how the organization is constantly adjusting the target in response to the ever changing current pandemic situation.

Karen informed the Board how OSPI originally directed districts to make school meals a top priority. She said that providing meals to students is still a priority for the district. Meals are currently being provided to students via bus route deliveries and are available for pick-up at the schools. At the beginning of the school closure, the transportation department was using buses as well as smaller district vehicles to transport the meals and the paras who are handing out them out; however, due to safety concerns, the district is now only using buses to provide more space between staff members. Karen updated the Board on the logistics of the district providing meals to students during Spring Break as mandated by OSPI. The district is planning on providing Spring Break Bags to students the Friday before Spring Break which will contain enough food for the duration of the break. Karen is planning on uploading a video in which she will demonstrate how to make the meals last through the entire week. In regards to funding the Spring Break meals, Karen said the district is receiving financial assistance from the Stevenson-Carson Educational Foundation, as well as receiving the go-ahead to use funds from the Summer Food Service program which is allowing the district to feed all students, and not just those who qualify for federal free or reduced lunch programs.

Karen informed the Board that she has also reached out to the Housing Committee to ask for \$5,000 to help feed students.

Karen informed the Board on another mandate by OSPI that school districts provide childcare during the closure for first responders, and as a last resort for others needing childcare assistance. Karen noted that she is concerned about staff safety concerning providing childcare, but that the district will provide this as a last resort. Currently, Karen informed the Board that there has not been a need for the district to provide childcare. She said the district did receive three requests for childcare assistance, but upon reaching out the families in need, it was determined that they were able to find childcare options available in other locations.

Karen informed the Board about guiding principles she received from OSPI regarding continuing student education during the closure, including developing a weekly guide for families and staying in contact with families in order to respond to their individual needs. Karen informed the Board on how SCSD has responded to these guidelines. The district closed on Monday, March 16<sup>th</sup>, and beginning March 17<sup>th</sup>, teachers began working from home where part of their duties include contacting families of their students. If a teacher is unable to reach parents of a student, Karen is reaching out to the students' emergency contacts, permitting teachers to do drive-bys to check on families, and is sending law enforcement out to do wellness checks. In keeping with OSPI guidelines, Karen said the district wants to make sure that the educational opportunities being provided to students is equal. Therefore, teachers are providing flexible instruction including providing material in a variety of ways including print and email. Karen said more planning needs to be done in order to provide equal enrichment to Spanish speaking families. One step the district has taken to offer Spanish speaking families extra assistance is to provide all of the information on the SCSD website regarding the school closure and information about the COVID-19 virus in Spanish. Karen informed the Board about the district remaining aware about technology barriers that might be effecting some students and families. Some of these barriers might include having a limited data plan, or students having to share access to technology within a household. Karen also informed the Board on the logistics behind sending print material out to families of students. She said sending print material home on the food delivery route might be an option at a later date, but the district needs to develop a plan for implementing this. Currently, the district is mailing print packets to families in the meantime. Karen informed the Board about OSPI's recent guidelines concerning assessing student learning. She said the district has been prepared to provide learning materials and opportunities, however, the teachers weren't originally planning on sending feedback, so they are currently looking at adjusting to meet this goal. Karen informed the Board about a word of caution from OSPI Superintendent Chris Reykdal about how state level budgeting might have some reductions going into the

2021-2022 school year, such as school districts unable to use funds from property taxes if the public is unable to afford to have these taken out.

Karen gave a final update to the Board regarding high school graduation which is currently still scheduled to occur as originally planned as long as school reopens on April 27<sup>th</sup>. She also informed the Board about future changes to the High School Graduation Requirements Procedure.

## **7. DISCUSSION ITEMS**

### **a. Summer Projects**

Ed Farrell and Anthony Winstead updated the Board on a list of projects that they are looking to move forward on during the summer break.

## **8. ACTION ITEMS**

### **a. Approve – Emergency Resolution 19/20-8 – Emergency Coronavirus (COVID-19) Declaration**

The Board discussed adding a more definitive end date to the resolution with the addition of the phrase “This emergency declaration will be in effect until April 27<sup>th</sup> or until school is back in session.” Dan Fuller made a motion to approve the amended Resolution 19/20-8 – Emergency Coronavirus (COVID-19) Declaration; Laura Mills seconded, and the motion carried.

### **b. Approve – WRMS to Return to WIAA for 2020-2021**

Chuck Strom informed the Board about the decision for WRMS to Return to WIAA for the 2020-2021 school year. Laura Mills made a motion to approve WRMS returning to WIAA for 2020-2021; David Allen seconded, and the motion carried.

## **9. CONSENT AGENDA – Request Board Approval**

### **a. Personnel – approve Hires/Resignations/Retirements/Transfer-Reassignments**

**i. Hires: Volunteer Coaches: Alex Hays – Softball; Peter Townsend-Boys Soccer; Sarah Johnson – Para Educator; Ryan Fielding Recommendation**

**ii. Resignations: Lisa Saunders – Assistant Cook; Zachariah Lausche – Lifeguard**

### **b. Vouchers – General, Capital, ASB Funds**

### **c. Payroll**

### **d. Investment Review**

### **e. Approve – Supplemental Contracts**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, March 26, 2020, the Board, by unanimous vote, does approve for payment those vouchers included in the above list

and further described as follows: ASB Fund, voucher numbers 17661 in the total amount of \$12,033.12, and General Fund, voucher numbers 116269 through 116389 in the total amount of \$164,555.90 and March 25, 2020 payroll in the amount of \$820,785,20.

Jon Paul Anderson made a motion to approve the consent agenda; David Allen seconded, and the motion carried.

## 10. SCHEDULE

- a. Staff Appreciation – April 13-17, 2020
- b. Board Work Session – April 16, 2020 at 6:00 p.m.
- c. Regular Board Meeting - April 23, 2020 at 7:00 p.m.
- d. Regular Board Meeting/Work Session – May 14, 2020 at 7:00 p.m.

## 11. BOARD WORK SESSION TO DISCUSS BOARD SELF - ASSESSMENT

The Board discussed how they would like to proceed with the Board Self-Assessment. The Board will take a look at the WSSDA tool in depth at the May 14<sup>th</sup> Board Meeting/Work Session to guide them through the Board Self-Assessment.

## 12. EXECUTIVE SESSION

YES  NO

Executive Session(s) may be held (h) to evaluate the qualifications of a candidate for appointment to elective office, (g) to consider the appointment, employment, charges against or dismissal of a public officer or employee; to consider the acquisition or disposition of real estate; to consider professional negotiations, grievances, or mediation; or to consult with legal counsel (RCW 42.30.110).

Laura Mills motioned to adjourn to executive session at 8:50 p.m.; Dan Fuller seconded, and the motion carried.

Dan Fuller motioned to adjourn from executive session at 9:09 p.m.; David Allen seconded, and the motion carried.

## 13. ADJOURN

Laura Mills motioned to adjourn; Dan Fuller seconded. The Board meeting is adjourned at 9:09 p.m.

\_\_\_\_\_, Chairperson

\_\_\_\_\_, Superintendent/Secretary to the Board

\_\_\_\_\_, Recording Secretary