



## **BOARD OF DIRECTORS**

Stevenson-Carson School District Office#303

### **January 9, 2020 Meeting Minutes**

**Members present:** David Allen  
Laura Mills  
Jeff Wickersham  
Dan Fuller  
Karen Douglass, Superintendent  
Laura Fishburn, Board Secretary

**Guests:** Philip Watness, Sean King, Julie Van Duzor, Kevin Waters, Kathy Mckee

#### **1. CALL TO ORDER**

The regular meeting of the Stevenson-Carson School District Board of Directors was called to order on at 7:00 p.m. by David Allen.

#### **2. FLAG SALUTE**

#### **3. ADOPTION OF AGENDA**

Jeff Wickersham made a motion to adopt the agenda; Laura Mills seconded and the motion carried.

#### **4. ACTION ITEMS**

##### **a. Approve - Board Chair**

Laura Mills made a motion to select Jeff Wickersham as the Board Chair; Dan Fuller seconded and the motion carried.

##### **b. Approve – Vice Chair**

Jeff Wickersham made a motion to select Laura Mills as the Vice Chair; Dan Fuller seconded and the motion carried.

##### **c. Approve - SCEF Liaison**

See notes below.

##### **d. Approve – Long Range Planning Liaison**

Jeff Wickersham made a motion to table action items c and d until the final board seat is filled; Laura Mills seconded and the motion carried.

Jeff Wickersham took his place as Board Chair and asked each person in the room for an introduction.

## **6. CONSENT AGENDA – REQUEST BOARD APPROVAL**

### **a. Personnel – Approve Hires/Resignations/Retirements/Transfer-Reassignments**

**i. Hires:** School Bus Driver – Carol Aldrich

### **b. Vouchers - General, Capital, ASB Funds**

### **c. Payroll**

### **d. Investment Review**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, January 9, 2020, the Board, by a unanimous vote, does approve for payment December 23, 2019 payroll in the amount of \$841,746,35. Dan Fuller made a motion to approve the consent agenda; seconded by David Allen, and the motion carried.

## **7. SCHEDULE**

**a. Board Meeting – January 23, 2020 at 7:00 p.m.**

**b. Board Meeting/Work Session – February 13, 2020 at 7:00 p.m.**

## **8. ADJOURN TO WORK SESSION**

The Board adjourned to a Work Session at 7:15.

## **9. DISCUSSION ITEMS**

### **a. ESD 112 To Lead Discussion On Board/Supt. Roles**

Mike Nerland from ESD 112 led a discussion on Board/Superintendent roles. He outlined the relationship between Board members and the Superintendent highlighting the importance of both parties working together as a team. He spoke about both the roles individually and role as a team. For the Board members, Mike outlined what best practices other effective school boards have adopted. Mike also clarified the role of the Superintendent vs the role of the Board.

### **b. ESD 112 To Share About Contracts**

Tim Merlino from ESD 112 informed the Board about what contracts and services ESD 112 offers for Stevenson-Carson School District. He described ESD's role in providing expertise to school districts that otherwise would not have these services available to them.

**c. Update from Northwest Leadership Associates**

Mark Hottowe from Northwest Leadership Associates updated the Board on the status of the Superintendent search. He presented the results of the focus groups that he and his colleague gathered on the strengths/challenges facing the District, and on the desired personal/professional characteristics of the next Superintendent. Based on these findings, he presented a draft the brochure that will advertise the Superintendent position. Mark also included a timeline of the ongoing Superintendent search.

**10. AMEND AGENDA**

Laura Mills made a motion to amend the agenda to add a discussion of the Superintendent search timeline; Dan Fuller seconded and the motion carried.

**11. EXECUTIVE SESSION**

[ X ] YES [ ] NO

Executive Session(s) may be held to consider the appointment, employment, charges against or dismissal of a public officer or employee; to consider the acquisition or disposition of real estate; **to consider professional negotiations**, grievances, or mediation; or to consult with legal counsel (RCW 42.30.110).

David Allen made a motion to adjourn for executive session at 8:05 p.m; Laura Mills seconded and the motion carried.

Laura Mills made a motion to adjourn from executive session at 8:18 p.m.; Dan Fuller seconded and the motion carried.

**12. DISCUSSION ITEM: Superintendent Recruitment Brochure**

**13. ADJOURN**

Dan Fuller motioned to adjourn; David Allen seconded. The Board meeting is adjourned at 9:35 p.m.

\_\_\_\_\_, Chairperson

\_\_\_\_\_, Superintendent/Secretary to Board

\_\_\_\_\_, Recording Secretary